

**Shenandoah Community School District**  
**Minutes of the Annual Meeting of the Board of Directors – December 11, 2023**  
**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Benne Rogers, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett and Board Secretary Lisa Holmes. Absent was Director Jeff Hiser.

**Mission Statement:**

The SCSD Mission Statement was read by Director Rogers.

**Welcome to Audience:**

President Fichter welcomed everyone to the meeting.

**Action Items:**

***Approval of Previous Minutes***

Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

***Approval of Treasurer's Report***

Motion to approve Account Balances, Unspent Authorized Budget Report and Accounts Payable by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

***Review and Approve Election Results***

Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

**Adjournment of Retiring Board:**

Motion by Director Rogers, second by Director Wooten to adjourn the meeting at 5:02 pm. Motion carried unanimously.

**Call to Order:**

Board Secretary Lisa Holmes called the meeting to order at 5:05 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Glenn Mason, Brent Twyman, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett and Board Secretary Lisa Holmes.

**Oath of Office:**

Board Secretary Lisa Holmes administered the oath of office to newly elected board members Glenn Mason and Brent Twyman.

**Election of Board President and Oath:**

Director Van Der Vliet nominated Director Fichter. With no other nominations, Director Fichter was unanimously approved. Board Secretary Lisa Holmes administered the oath of office to newly elected Board President Jean Fichter who then presided over the meeting.

**Election of Board Vice President & Oath**

Director Wooten nominated Director Van Der Vliet. With no other nominations, Director Van Der Vliet was unanimously approved. Board Secretary Lisa Holmes administered the oath of office to newly elected Vice President Adam Van Der Vliet.

**Open Forum:**

President Fichter read the rules for speaking during the open forum. There was no public comment.

## **Administrative Reports:**

### ***IGNITE Program Update:***

Mrs. Denise Green shared that as of December 8<sup>th</sup>, there were 155 students enrolled in the IGNITE program. She went over the curriculum used and what the course requirements are at all grade levels.

### ***M.A.Y. Mentoring Program Update:***

Mrs. Lindsey Roberts gave an update on the M.A.Y. Mentoring Program. There are currently 333 students being served with 175 mentors. She is working on connections between the school and the community.

### **Consent Agenda:**

Personnel Requests: Contracts: Mohamed "Lamy" Moghazy, Special Education – PhD/Step 9 (107 days) - \$33,120; Randy Sickels, Custodian - \$17/hour nights, \$16/hour days; Grant Staats, MS Girls Wrestling - \$2,859; Serita Swaink, PS Associate - \$15.24/hour level I, \$15.39/hr level II/III. Modifications: Susan Anderson, .25 FTE BA to MA/Step 4 - \$7,945. Grant Request: Dr. Kerri Nelson – M.A.Y. Family Foundation Renewing Community and Family Connections for this Generation - \$25,000 to be used to connect PK, IGNITE, and M.A.Y. Mentoring for more daycare/PK and young parent mentoring, partnering with Turnbull and Midwest Mental Health. Out of State Travel Request: March 22-25, 2024 – ASCD Curriculum Conference in Washington DC for T. Hughes, M. Blake, N. Grindle, J. Newberg, and T. Spiegel. Motion to approve by Director Wooten, second by Director Van Der Vliet. Motion carried unanimously.

### **Action Items:**

#### ***Approve Appointment of Ahlers & Cooney as SCSO Attorney:***

Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

#### ***Approve Bank Depositories with Bank Iowa, First National Bank and ISJIT:***

Motion to approve Bank Iowa (PPEL, SAVE, General Fund, Management) for up to \$7.5 million, First National Bank (Activities, Scholarship) for up to \$1 million and ISJIT for up to \$5 million by Director Wooten, second by Director Van Der Vliet. Motion carried unanimously.

#### ***Approve Southwest Iowa Herald as SCSO Publication:***

Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

#### ***Appoint Member to Page County Conference Board:***

Director Fichter volunteered to serve. Director Van Der Vliet made a motion to appoint Director Fichter, second by Director Wooten. Motion carried unanimously.

#### ***Appoint Member to Fremont County Conference Board:***

Director Twyman volunteered to serve. Director Wooten made a motion to appoint Director Twyman, second by Director Van Der Vliet. Motion carried unanimously.

#### ***Approve Second Reading of Policies 503.8 and 503.8E1 – Threat of Violence and Threat Assessment Questions:***

Motion to approve by Director Van Der Vliet, second by Director Mason. Motion carried unanimously.

#### ***Approve Second Reading of Policy 705.01 – R(2) – Purchasing – Bidding – Using Federal Funds in Procurement Contracts:***

Motion to approve by Director Van Der Vliet, second by Director Mason. Motion carried unanimously.

#### ***Approve SBRC Application – Increasing Enrollment at \$51,154.50:***

Motion was made by Director Van Der Vliet, seconded by Director Wooten to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$51,154.50 for MSA for increasing enrollment for the 2023-24 school year. The motion carried by a vote of 5-0.

#### ***Approve SBRC Application – Open Enrollment Out not in Fall of 2022 at \$165,518.04:***

Motion was made by Director Van Der Vliet, seconded by Director Mason to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$165,518.04 for MSA for open enrollment out not On Fall of 2022 for the 2023-24 school year. The motion carried by a vote of 5-0.

**Approve SBRC Application – Limited English Proficient Instruction Beyond 5 Years at \$3,206.70:**

Motion was made by Director Van Der Vliet, seconded by Director Wooten to authorize the district’s administration to submit a request to the School Budget Review Committee in the amount of \$3,206.70 for MSA for limited English proficient instruction beyond 5 years for the 2023-24 school year. The motion carried by a vote of 5-0.

**Closed Session:**

At 5:38 pm, Director Van Der Vliet made a motion to go into closed session as provided in section 21.5(1)(e) of the open meetings law to discuss whether to conduct a hearing to determine whether to suspend or expel a student, second by Director Mason. Motion carried unanimously.

At 6:05 pm by general consensus, the board reconvened in open session. Due to the lack of a motion, the board re-entered closed session at 6:06 pm.

At 6:18 pm by general consensus, the board reconvened in open session. Director Van Der Vliet made a motion to accept the superintendent’s recommendation to accept the voluntary expulsion and conditions outlined in the agreement, and to direct the preparation of written findings of fact and conclusions consistent with the Board’s decision, and that the Board president is authorized to review and sign the document. The motion was seconded by Director Wooten. Motion carried unanimously.

**Informational Items:**

Next Regular Meeting – January 8, 2024 at 5:00 pm

**Adjournment:**

Motion by Director Van Der Vliet, second by Director Mason to adjourn the meeting at 6:20 pm. Motion carried unanimously.

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Board Secretary

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Board President