

Shenandoah Community School District Board of Directors
Shenandoah Administrative Board Room
January 10, 2022 – 5:00 p.m.

Board Agenda

1. Call to Order
 2. Roll Call and Determination of Quorum
 3. Mission Statement: Read by Director Wooten
 - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximized his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
 4. Welcome to Audience
 5. Public Forum
 6. Consent Agenda
 - a. Minutes
 - b. Treasurer's Report
 - i. Account Balances
 - ii. Unspent Authorized Budget Report
 - iii. Accounts Payable
 - c. Personnel Requests:
Contracts:

*Austin Herold	Asst. Baseball Coach	\$3,576
*Jordyn Lembrick	Asst. Tennis Coach	\$3,576
*pending proper certification		

Resignations:

Gayle Allensworth	HS Principal	effective 6.30.22
Megan Dukes	HS Associate	effective 1.7.22
Molly Roberts	Asst. Volleyball Coach	

Modifications:
(\$.15/hour differential)

Krystal Adams	Associate Level I to Level II/III	\$13.69/hr
Risa Graham	Associate Level I to Level II/III	\$13.84/hr

Lindsey Lundgren .5 to Full Student Council Sponsor \$564.50 to \$846.75

After School Camp Instructor (\$20/hr):
Jay Sweet
 - d. Fundraising Requests
*on attached sheet
 - e. Out of State Travel Requests
 - i. Choir Juniors/Seniors to Doane University in Crete, NE on January 9-10, 2022
 - ii. MC2 to Lincoln, NE on March 2, 2022 for business tours
7. Action Items
 - a. Approve State Required Increase in Adult Lunch Price to \$3.95
 - b. Accept Letters of Intent to Bargain from SEA and SSA+

- c. Approve Consortium Agreement with Council Bluffs CSD for students enrolled at Children's Square or Heartland Family Service
 - d. Approve Request to the School Budget Review Committee for Modified Supplemental Amount and Supplemental State Aid for the 2022-2023 Dropout Prevention Program in the amount of \$277,320 for expenditures necessary to implement the 2022-2023 at-risk and dropout prevention program plans
8. Discussion Items
 - a. CTE Program Expansion Project – House Renovation (Possible Action)
 9. Informational Items:
Next Regular Meeting –February 14, 2022 at 5:00 p.m.
 10. Adjournment

*Following the meeting, the board will go into exempt session for the purpose of discussing negotiations.

Shenandoah Community School District
Minutes of the Annual Meeting of the Board of Directors – December 13, 2021
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:00 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Jeff Hiser, Kathy Langley, Benne Rogers and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

Mission Statement:

The SCSD Mission Statement was read by Director Van Der Vliet.

Welcome to Audience:

President Fichter welcomed everyone to the meeting.

Open Forum:

President Fichter read the rules for speaking during the open forum. There was no public comment. Dr. Kerri Nelson thanked SBO Sherri Ruzek for all that she has done for the district and Director Kathy Langley for her service on the school board.

Action Items:

Approval of Previous Minutes

Motion to approve by Director Van Der Vliet, second by Director Langley. Motion carried unanimously.

Approval of Treasurer's Report

Motion to approve Account Balances, Unspent Authorized Budget Report and Accounts Payable by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

Review and Approval of Election Results

Motion to approve by Director Langley, second by Director Van Der Vliet. Motion carried unanimously.

Adjournment of Retiring Board:

Motion by Director Langley, second by Director Van Der Vliet to adjourn the meeting at 5:03 pm. Motion carried unanimously.

Call to Order:

Board Secretary Lisa Holmes called the meeting to order at 5:04 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Jeff Hiser, Benne Rogers, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

Oath of Office:

Board Secretary Lisa Holmes administered the oath of office to elected directors Jean Fichter, Benne Rogers, Adam Van Der Vliet and Clint Wooten.

Election of Board President and Oath:

Director Rogers nominated Director Fichter. Director Hiser nominated himself. Paper ballots were handed out, collected and read by the board secretary with Directors Fichter, Rogers, Van Der Vliet and Wooten voting for Director Fichter and Director Hiser voting for himself. Director Fichter was elected on a 4-1 vote. Board Secretary Lisa Holmes administered the oath of office to newly elected Board President Jean Fichter who then presided over the meeting.

Election of Board Vice President & Oath

Director Rogers nominated Director Van Der Vliet. There were no other nominations and Director Van Der Vliet was elected by unanimous vote. Board Secretary Lisa Holmes administered the oath of office to newly elected Vice President Adam Van Der Vliet.

Administrative Reports:

HS CTE Program Expansion: Dr. Kerri Nelson, Sarah F. Martin, Denise Green and Jay Sweet gave a presentation to the board about remodeling a home in Shenandoah as part the Industrial Tech program. The school is in talks with the city about securing a property.

Consent Agenda:

Personnel Requests: Contracts: William Barrett, School Business Official - \$98,700 – pending final release. Modification: Karen Card, PT to FT Food Service. Resignations: Angela Trowbridge, MS Cheer Sponsor – effective end of school year. Volunteer Coaches: Ciara Schierkolk, Speech; Duane Schierkolk, Speech, Grant Staats, Wrestling. Fundraising Requests as noted. Grant Requests: Tiffany Spiegel – BELIEF grant for additional funding for the after school care program. Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

Action Items:***Approve Appointment of Ahlers & Cooney as SCSD Attorney:***

Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

Approve Bank Depositories with Bank Iowa and First National Bank:

Motion to approve Bank Iowa (PPEL, SAVE, General Fund, Management) for up to \$7.5 million and First National Bank (Activities, Scholarship) for up to \$600,000 by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

Approve Valley News Today as SCSD Publication:

Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

Appoint Member to Page County Conference Board:

Directors Hiser and Fichter volunteered to serve. Directors Fichter, Rogers, Van Der Vliet and Wooten voted for Director Fichter and Director Hiser voted for himself. By a 4-1 vote, Director Fichter was appointed to serve.

Appoint Member to Fremont County Conference Board:

Director Van Der Vliet nominated Director Wooten, second by Director Fichter. Motion carried unanimously.

Approval of Allowable Growth and Supplemental State Aid for Limited English Proficiency Program in the amount of \$68,219:

Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

Approve Service Agreement with Rasmussen Mechanical:

Agreements to include the HS for \$7,710 with emergency service kit for \$2,652, K8 for \$4,836 and the Administration building for \$959. Motion to approve by Director Van Der Vliet, second by Director Wooten. Motion carried unanimously.

Approve Bleacher Repair with BR Bleacher:

Repairs to include the installation of basketball backstop safety straps for \$4,200 and the removal of the top 2 rows of the west side bleachers for safety for \$5,240. Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

Approve Technology Bid with CDW-G for Student and Staff Devices with White Glove Service:

There are two options for purchase: option I is a direct purchase for \$1,049,473 and option II is a 3-year lease for a total of \$1,026,924.63. Director Van Der Vliet made a motion to approve option II, second by Director Rogers. Motion carried unanimously. This will be paid with a combination of ESSER II, ESSER III and SAVE dollars.

Closed Session:

At 5:56 pm Director Van Der Vliet made a motion to go into closed session to receive an update regarding disciplinary action against a student as provided by Iowa Code Section 21.5(1)(e) and to review and discuss records which are required by state or federal law to be kept confidential as provided by Iowa Code Section 21.5(1)(a), second by Director Wooten. Motion carried unanimously.

By general consensus, the board came back into open session at 6:07 pm.

Director Van Der Vliet moved to accept Dr. Nelson's recommendation that the student involved in the disciplinary hearing be allowed to graduate when the required credits are completed and be provided an individual opportunity to receive a diploma and take a picture and that the educational supports that are currently being provided continue. The motion was seconded by Director Rogers. Motion carried unanimously.

Informational Items:

Next Regular Meeting – January 10, 2022 at 5:00 pm

Adjournment:

Motion by Director Van Der Vliet, second by Director Rogers to adjourn the meeting at 6:08 pm. Motion carried unanimously.

Board Secretary

Board President

Shenandoah Community School District
Minutes of the Special Meeting of the Board of Directors – December 20, 2021
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 2:45 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Jeff Hiser (via phone), Benne Rogers (via phone), Adam Van Der Vliet (via phone) and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson and Board Secretary Lisa Holmes.

Discussion Items:

Technology Lease Options with VAR:

Discussion was held regarding the two lease options available for the technology purchase of district wide devices. One is a three-year lease with fair market value pricing that includes three annual payments of \$342,308.21 for a total of \$1,026,924.63. The fair market buyout price will not be determined until the end of the lease. The second option is a three-year lease with a dollar buy-out that includes three annual payments of \$366,705.03 for a total of \$1,100,115.09.

Action Items:

Approve Purchasing Technology Request with CDW-G for \$1,049,470 without a lease agreement:

Motion to approve by Director Hiser, second by Director Rogers. Motion carried unanimously. Funds will come out of ESSER II, ESSER III and SAVE.

Informational Items:

Next Regular Meeting – January 10, 2022 at 5:00 pm.

Adjournment:

Motion by Director Van Der Vliet, second by Director Wooten to adjourn the meeting at 3:00 pm. Motion carried unanimously.

Board Secretary

Board President

Shenandoah Community School District
Minutes of the Special Meeting of the Board of Directors – January 4, 2022
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:00 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter (via zoom – out of town), Jeff Hiser, Benne Rogers, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson and Board Secretary Lisa Holmes.

Action Items:

Approve Policy 209.2 – Adoption of Policy:

Motion by Director Van Der Vliet to approve using the emergency section of this policy due to the timeline of adoption needed for the following action item, second by Director Wooten. Motion carried unanimously.

Approve OSHA Emergency Temporary Standards Board Policies 403.7 – Employee Vaccination/Testing for COVID-19, 403.7R1 – Employee Vaccination/Testing for COVID-19 Regulation, 403.7R2 – Required Notices to Employees, 403.7E1 – Employee Personal Attestation of Vaccination Status, 403.7E2 – Medical Accommodation Request Form, 403.7E3 – Religious Accommodation Request Form:

After much discussion, Director Van Der Vliet made a motion to approve the policies, second by Director Wooten. Ayes – Rogers, Van Der Vliet, Wooten, Fichter. Nays – Hiser. Motion carried 4-1. Director Van Der Vliet made a motion to amend the previous motion to include the wording “pending the January 7th Supreme Court ruling”, second by Director Wooten. Motion carried unanimously.

Informational Items:

Next Regular Meeting – January 10, 2022 at 5:00 pm.

Adjournment:

Motion by Director Van Der Vliet, second by Director Rogers to adjourn the meeting at 5:55 pm. Motion carried unanimously.

*Board Policy 209.2 – Adoption of Policy that was references on the agenda is numbered as 210.2 in the Shenandoah CSD Board Policies.

Board Secretary

Board President

SHENANDOAH ACCOUNT BALANCES						
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
General Fund (10)						
Beg Balance Checking (FNBC)	\$129,006.49	\$129,031.80	\$129,058.86	\$129,084.25	\$134,845.76	\$134,872.85
Beg Balance Checking (BI)	\$320,150.16	\$484,369.36	\$90,687.25	\$441,972.60	\$103,436.01	\$387,200.09
Beg Balance Savings (BI)	\$3,004,505.60	\$2,227,700.94	\$1,670,004.24	\$1,591,641.74	\$2,596,852.35	\$2,224,919.82
Revenues	\$266,888.56	\$485,579.89	\$1,460,564.89	\$2,049,183.81	971,977.10	\$1,162,715.04
Expenditures	-\$879,448.71	-\$1,409,931.64	-\$1,185,264.11	-\$1,378,454.07	-1,061,892.88	-\$1,200,949.33
End Balance Checking (FNBC)	\$129,031.80	\$129,058.86	\$129,084.25	\$134,845.76	134,872.85	\$134,899.09
End Balance Checking (BI)	\$484,369.36	\$90,687.25	\$441,972.60	\$103,436.01	387,200.09	\$229,209.63
End Balance Savings (BI)	\$2,227,700.94	\$1,670,004.24	\$1,591,641.74	\$2,596,852.35	2,224,919.82	\$2,342,872.37
Total General Fund	\$2,841,102.10	\$1,889,750.35	\$2,162,698.59	\$2,835,134.12	\$2,746,992.76	\$2,706,981.09
Management Fund (22)						
Beg Balance Checking (BI)	\$3,476.54	\$3,476.54	-\$2,005.47	\$1,269.86	\$6,416.49	\$263.62
Beg Balance Savings (BI)	\$971,974.89	\$971,974.89	\$972,312.18	\$1,017,908.38	\$1,187,924.83	\$1,216,478.69
Revenues Checking	\$6,950.40	\$337.29	\$85,596.79	\$178,161.09	\$28,554.00	\$19,329.85
Expenditures Checking	-\$315,363.70	-\$4,864.01	-\$36,725.26	-\$2,998.01	-\$6,153.01	-\$36,725.26
End Balance Checking (BI)	\$3,476.54	-\$2,005.47	\$1,269.86	\$6,416.49	\$263.62	\$3,542.19
End Balance Savings (BI)	\$971,974.89	\$972,312.18	\$1,017,908.38	\$1,187,924.83	\$1,216,478.69	\$1,195,804.71
Total Management Fund	\$975,451.43	\$970,306.71	\$1,019,178.24	\$1,194,341.32	\$1,216,742.31	\$1,199,346.90
SAVE Fund (33)						
Beg Balance Checking (FNBC)	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21
Beg Balance Checking (BI)	\$236,888.35	\$236,987.95	\$228,949.87	\$15,982.06	\$13,480.68	\$6,242.01
Beg Balance Savings (BI)	\$940,954.18	\$952,534.68	\$968,065.15	\$983,584.83	\$979,105.13	\$1,136,597.35
Revenues Checking	\$88,916.78	\$92,977.32	\$92,783.06	\$92,799.33	244,732.18	\$92,693.49
Expenditures Checking	-\$77,236.68	-\$83,839.68	-\$290,231.19	-\$99,760.41	-94,478.63	-\$80,123.18
End Balance Checking (FNBC)	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21	57,542.21	\$57,542.21
End Balance Checking (BI)	\$236,987.95	\$228,949.87	\$15,982.06	\$13,480.68	6,242.01	\$3,359.15
End Balance Savings (BI)	\$952,534.68	\$968,065.15	\$983,584.83	\$979,105.13	1,136,597.35	\$1,152,050.52
Total SAVE Fund	\$1,247,064.84	\$1,254,557.23	\$1,057,109.10	\$1,050,128.02	\$1,200,381.57	\$1,212,951.88
PPEL Fund (36)						
Beg Balance Checking (FNBC)	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26
Beg Balance Checking (BI)	\$24,899.69	\$24,899.69	\$20,026.33	\$11,693.52	\$14,111.54	\$14,272.08
Beg Balance Savings (BI)	\$607,642.71	\$607,642.71	\$507,818.87	\$563,062.65	\$690,880.40	\$664,145.36
Revenues Checking	\$4,766.17	\$194.54	\$70,249.20	\$147,841.15	\$23,272.47	\$218,194.78
Expenditures Checking	-\$35,989.90	-\$5,880.98	-\$23,338.23	-\$17,605.38	-\$49,846.97	-\$18,651.45
End Balance Checking (FNBC)	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26
End Balance Checking (BI)	\$24,899.69	\$20,026.33	\$11,693.52	\$14,111.54	\$14,272.08	\$5,626.72
End Balance Savings (BI)	\$607,642.71	\$507,818.87	\$563,062.65	\$690,880.40	\$664,145.36	\$872,334.05
Total PPEL Fund	\$645,861.66	\$541,164.46	\$588,075.43	\$718,311.20	\$691,736.70	\$891,280.03
Debt Service Fund (40)						
Beg Balance Fiscal Agent (BI)	\$2,416.80	\$79,683.58	\$156,474.54	\$233,788.47	\$311,114.49	\$388,477.48
Revenues Checking	\$77,266.78	\$76,790.96	\$77,313.93	\$77,326.02	\$77,362.99	\$77,955.25
Expenditures Checking						-\$85,964.55
End Balance Fiscal Agent (BI)	\$79,683.58	\$156,474.54	\$233,788.47	\$311,114.49	\$388,477.48	\$380,468.18
Total Debt Service Fund	\$79,683.58	\$156,474.54	\$233,788.47	\$311,114.49	\$388,477.48	\$380,468.18
Nutrition Fund (61)						
Beg Balance Checking (BI)	\$100,376.21	\$82,950.93	\$35,439.63	\$8,959.19	-\$4,452.05	\$18,720.54
Beg Balance Savings (BI)	\$67,205.86	\$38,723.66	\$89,316.73	\$114,311.91	\$150,916.10	\$60,228.97
Revenue	\$48,114.52	\$50,627.04	\$50,000.69	\$111,605.49	\$9,324.15	\$180,958.67
Expenditure	-\$94,020.66	-\$47,543.84	-\$51,520.29	-\$88,441.07	-\$76,867.42	-\$82,784.14
End Balance Checking (BI)	\$82,950.93	\$35,439.63	\$8,959.19	-\$4,452.05	\$18,720.54	-\$4,028.56
End Balance Savings (BI)	\$38,723.66	\$89,316.73	\$114,311.91	\$150,916.10	\$60,228.97	\$181,186.25
Total Nutrition Fund	\$121,674.59	\$124,756.36	\$123,271.10	\$146,464.05	\$78,949.51	\$177,157.69

SHENANDOAH ACCOUNT BALANCES						
Childare Fund (62)						
Beg Balance Checking (BI)	\$0.00	\$0.00	-\$155.00	\$15.44	-\$903.67	-\$564.36
Beg Balance Savings (BI)	\$0.00	\$0.00	\$670.00	\$1,295.42	\$1,365.87	\$10.87
Revenue	\$0.00	\$670.00	\$1,225.42	\$1,270.45	\$1,145.00	\$1,340.42
Expenditure	\$0.00	-\$155.00	-\$429.56	-\$2,119.11	-\$2,160.69	-\$2,480.60
End Balance Checking (BI)	\$0.00	-\$155.00	\$15.44	-\$903.67	-\$564.36	-\$3,044.96
End Balance Savings (BI)	\$0.00	\$670.00	\$1,295.42	\$1,365.87	\$10.87	\$1,351.29
Total Nutrition Fund	\$0.00	\$515.00	\$1,310.86	\$462.20	-\$553.49	-\$1,693.67
Total Checking Acct 30	\$199,893.27	\$199,920.33	\$199,945.72	\$205,707.23	\$205,734.32	\$205,760.56
Total Checking Acct 10	\$832,684.47	\$372,942.61	\$479,892.67	\$132,089.00	\$426,133.98	\$234,664.17
Total Savings Acct 14	\$4,878,260.46	\$4,364,661.71	\$4,505,593.40	\$5,918,159.17	\$5,690,858.54	\$6,126,067.37
Grand Total General and Schoo	\$5,910,838.20	\$4,937,524.65	\$5,185,431.79	\$6,255,955.40	\$6,322,726.84	\$6,566,492.10
Reconciliation						
Bank Statement Checking (FNBC)	\$204,400.64	\$205,927.70	\$205,953.09	\$205,977.64	\$206,004.73	\$206,030.97
Bank Statement Checking (BI)	\$1,078,936.87	\$623,480.48	\$532,676.56	\$404,562.23	\$428,293.94	\$205,903.17
Bank Statement Savings (BI)	\$4,878,260.46	\$4,362,875.49	\$4,505,593.40	\$5,918,159.17	\$5,690,858.54	\$6,125,467.37
Less Outstanding Checks	-\$250,759.77	-\$256,545.24	-\$58,791.26	-\$272,743.64	-\$2,430.37	\$28,490.59
Outstanding Deposits/GJE		\$1,786.22				\$600.00
Total Reconciliation	\$5,910,838.20	\$4,937,524.65	\$5,185,431.79	\$6,255,955.40	\$6,322,726.84	\$6,566,492.10
Amount Reconciliation Off	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ACCOUNT						
	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Activity Fund (21)						
Beg Balance Checking (BI)	\$3,470.55	\$3,470.59	\$3,470.64	\$3,490.68	\$3,490.72	\$3,490.76
Beg Balance Checking (FNBC)	\$8,027.57	\$11,384.60	\$2,712.43	\$4,548.34	\$7,604.34	\$1,882.58
Beg Balance Savings (FNBC)	\$87,807.04	\$94,158.18	\$101,257.26	\$128,567.44	\$150,817.29	\$154,118.89
Revenues Savings	\$11,380.72	\$7,141.53	\$52,352.28	47251.56	\$33,114.76	\$28,392.19
Expenditures Checking	-\$1,672.51	-\$8,714.57	-\$23,186.15	-\$21,945.67	-\$35,534.88	-\$30,232.97
End Balance Checking (BI)	\$3,470.59	\$3,470.64	\$3,490.68	\$3,490.72	\$3,490.76	\$3,490.80
End Balance Checking (FNBC)	\$11,384.60	\$2,712.43	\$4,548.34	\$7,604.34	\$1,882.58	\$1,651.36
End Balance Savings (FNBC)	\$94,158.18	\$101,257.26	\$128,567.44	\$150,817.29	\$154,118.89	\$152,509.29
Total Activity Fund	\$109,013.37	\$107,440.33	\$136,606.46	\$161,912.35	\$159,492.23	\$157,651.45
Scholarships (81)						
Beg Balance Savings FNBC	\$383,051.57	\$381,598.80	\$381,649.00	\$379,195.89	\$379,241.08	\$379,290.95
Revenues Savings	\$47.23	\$50.20	\$46.89	\$45.19	49.87	\$48.32
Expenditures Checking	-\$1,500.00	-\$1,750.00	-\$750.00			
End Balance Savings (FNBC)	\$381,598.80	\$381,649.00	\$379,195.89	\$379,241.08	\$379,290.95	\$379,339.27
End Balance Checking (FNBC)		-\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Scholarships	\$381,598.80	\$379,899.00	\$379,195.89	\$379,241.08	\$379,290.95	\$379,339.27
Agency Fund (91)						
Beg Balance Checking (FNBC)	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78
Beg Balance Savings (FNBC)	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74
Revenues Savings					\$0.00	\$500.00
Expenditures Checking					\$0.00	
End Balance Checking (FNBC)	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78
End Balance Savings (FNBC)	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	\$2,316.74
Total Agency Fund	\$1,991.52	\$1,991.52	\$1,991.52	\$1,991.52	\$1,991.52	\$2,491.52
Total Checking Acct 3	\$3,470.59	\$3,470.64	\$3,490.68	\$3,490.72	\$3,490.76	\$3,490.80
Total Checking Acct 40	\$11,559.38	\$1,137.21	\$4,723.12	\$7,779.12	\$2,057.36	\$1,826.14
Total Checking Acct 44	\$95,974.92	\$103,074.00	\$130,384.18	\$152,634.03	\$155,935.63	\$154,826.03
Total Savings Acct 16	\$381,598.80	\$381,649.00	\$379,195.89	\$379,241.08	\$379,290.95	\$379,339.27
Grand Total Activity Accounts	\$492,603.69	\$489,330.85	\$517,793.87	\$543,144.95	\$540,774.70	\$539,482.24

**SHENANDOAH COMMUNITY SCHOOL DISTRICT
EXPENDITURES TO CERTIFIED BUDGET COMPARISON
JULY 1, 2021 - JUNE 30, 2022**

December

	FUNCTION	GENERAL	MGMNT	TRUST	PPEL	DAYCARE	PERL	ACTIVITY	
	INSTRUCTION	1XXX	\$3,010,663.01	\$122,537.50	\$4,000.00	\$1,478.10		\$120,338.38	
	SUPPORT SERVICES	2XXX	\$2,305,556.31	\$280,291.75		\$148,967.15			
	NON-INSTRUCTIONAL	3XXX				\$7,344.96			
OTHER	FACILITIES ACQ & CONST	4XXX			\$90,295.94				
	DEBT	5XXX							
	AEA FLOW THROUGH	6100	\$259,854.00						
	TRANSFERS								
		6900							
	TOTAL		\$5,576,073.32	\$402,829.25	\$4,000.00	\$240,741.19	\$7,344.96	\$0.00	\$120,338.38
	PUBLISHED BUDGET		\$14,644,706.00	\$542,000.00	\$0.00	\$775,000.00	\$0.00	\$0.00	\$250,000.00
	% USED		38.08%	74.32%	0.00%	31.06%	0.00%	0.00%	48.14%
		FUNCTION	CAPITAL PROJECTS	DEBT SERVICE	NUTRITION	OTHER AGENCY	TOTAL USED	PUB BUDGET	% OF BUDGET
	INSTRUCTION	1XXX					\$3,259,016.99	\$9,790,000.00	33.29%
	SUPPORT SERVICES	2XXX	\$16,876.80				\$2,751,692.01	\$5,782,000.00	47.59%
	NON-INSTRUCTION	3XXX			\$352,974.42		\$360,319.38	\$720,000.00	50.04%
	FACILITIES ACQ & CONST	4XXX	\$244,772.89				\$335,068.83	\$400,000.00	83.77%
	DEBT	5XXX		\$86,464.55			\$86,464.55	\$929,840.00	9.30%
	AEA FLOW THROUGH	6100					\$259,854.00	\$519,706.00	50.00%
	TRANSFER	62xx	\$464,020.08				\$464,020.08	\$929,840.00	49.90%
	TOTAL		\$725,669.77	\$86,464.55	\$352,974.42	\$0.00	\$7,516,435.84	\$19,071,386.00	39.41%
	PUBLISHED BUDGET		\$1,209,840.00	\$929,840.00	\$720,000.00	\$0.00	\$19,071,386.00		
	% USED		59.98%	9.30%	49.02%	0.00%		39.41%	

SHENANDOAH COMMUNITY SCHOOL
 CALCULATION OF MISCELLANEOUS INCOME
 2021-2022

	STATE AID/ SRCIPVR (CNI) Source Codes 3112 3801, 3803, 3111	TLC/FOUR YEAR-OLD STATE AID/TSS/ INTERVENTION/PD/ TRANSPORTATION Source Code 3116, 3117, 3119 3204, 3216, 3376	SPED DEFICIT SUPPLEMENTAL STATE AID Source Code 3113	AEA FLOWTHROUGH Source Code 3214	PROPERTY TAX Source Codes 1110-1119	INSTRUCTIONAL SUPPORT THROUGH INCOME SURTAXES Source Codes 1134	EXCISE TAXES UTILITY REPL. Source Codes 1170-1179	** MISCELLANEOUS REVENUE	TOTAL REVENUE (Includes Flowthrough)	FY '21 Actuals
JUL				\$43,309.00				\$10,750.60	\$54,059.60	\$282,159.73
AUG				\$43,309.00				\$28,191.84	\$71,500.84	\$82,953.83
SEP	\$530,612.00	\$145,952.00		\$43,309.00	\$628,237.82		\$33.36	\$48,397.54	\$1,396,541.72	\$1,334,814.17
OCT	\$546,267.55	\$145,952.00		\$43,309.00	\$1,256,324.22		\$36,104.67	\$21,226.37	\$2,049,183.81	\$2,012,906.49
NOV	\$540,627.61	\$145,952.00		\$43,309.00	\$197,435.96			\$44,652.53	\$971,977.10	\$1,055,643.39
DEC	\$576,679.86	\$145,952.00		\$43,309.00	\$93,629.69	\$202,324.87		\$100,819.62	\$1,162,715.04	\$1,135,926.64
JAN								\$0.00		\$831,480.65
FEB								\$0.00		\$1,062,998.55
MAR								\$0.00		\$899,768.31
APR								\$0.00		\$1,937,977.84
MAY								\$0.00		\$1,081,880.63
JUN								\$0.00		\$1,695,021.30
TOTAL	\$2,194,187.02	\$583,808.00	\$0.00	\$259,854.00	\$2,175,627.69	\$202,324.87	\$36,138.03	\$254,038.50	\$5,705,978.11	\$13,413,531.53

SHENANDOAH COMMUNITY SCHOOL			
UNSPENT AUTHORIZED BUDGET CALCULATION			
2021-2022			
	REGULAR PROGRAM DISTRICT COST	\$7,344,800.00	
+	REGULAR PROGRAM BUDGET ADJUSTMENT	\$189,399.00	
+	SUPPLEMENTARY WEIGHTING DISTRICT COST	\$150,271.00	
+	SPECIAL ED DISTRICT COST	\$957,939.00	
+	TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$674,095.00	
+	PROF DEV SUPPLEMENT DISTRICT COST	\$73,061.00	
+	EARLY INTERVENTION SUPPL DISTRICT COST	\$85,540.00	
+	TEACHER LEADERSHIP SUPP DISTRICT COST	\$360,798.00	
+	AEA SPECIAL ED SUPPORT	\$363,404.00	
+	AEA SPECIAL ED SUPPORT ADJUSTMENT	\$6,142.00	
+	AEA MEDIA SERVICES	\$60,186.00	
+	AEA EDUCATIONAL SERVICES	\$66,532.00	
+	AEA SHARING DISTRICT COST	\$810.00	
+	AEA TEACHER SALARY SUPPL DISTRICT COST	\$37,946.00	
+	AEA PROF DEV SUPPL DISTRICT COST	\$4,067.00	
+	DROPOUT ALLOWABLE GROWTH	\$191,628.00	
+	SBRC ALLOWABLE GROWTH OTHER #1	\$237,823.00	Increased Enrollment, Open Enroll
+	SBRC ALLOWABLE GROWTH OTHER #2	\$68,719.00	LEP
+	SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$263,953.00	Est (Determined when I did the SES
-	SPECIAL ED POSITIVE BALANCE REDUCTION	\$0.00	
-	AEA SPECIAL ED POSITIVE BALANCE	\$0.00	
+	ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0.00	
-	UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0.00	
+	ENROLLMENT AUDIT ADJUSTMENT	\$15,780.00	
-	AEA PRORATA REDUCTION	\$57,385.00	
=	MAXIMUM DISTRICT COST	\$11,095,508.00	
+	PRESCHOOL FOUNDATION AID	\$216,810.00	
+	INSTRUCTIONAL SUPPORT AUTHORITY	\$556,551.00	
+	ED IMPROVEMENT AUTHORITY	\$0.00	
+	OTHER MISCELLANEOUS INCOME	\$254,038.50	Estimate on Budget Worksheet
+	UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$4,031,006.00	
=	MAXIMUM AUTHORIZED BUDGET	\$16,153,913.50	
-	EXPENDITURES	\$5,576,073.32	34.52%
=	UNSPENT AUTHORIZED BUDGET	\$10,577,840.18	
	EXPENDITURES	FY 22	FY '21 Actuals
	JULY	\$209,118.22	\$237,873.72
	AUGUST	\$540,423.00	\$507,123.63
	SEPTEMBER	\$1,185,235.82	\$1,053,480.60
	OCTOBER	\$1,378,454.07	\$1,136,957.50
	NOVEMBER	\$1,061,892.88	\$1,091,707.89
	DECEMBER	\$1,200,949.33	\$1,084,758.37
	JANUARY		\$1,051,604.51
	FEBRUARY		\$1,040,102.26
	MARCH		\$1,382,017.22
	APRIL		\$1,047,831.04
	MAY		\$1,167,556.08
	JUNE		\$2,914,033.74
	TOTAL	\$5,576,073.32	\$13,715,046.56

Vendor Name	Invoice Detail Amount	Invoice Detail Description
Checking Account ID 10	Fund Number 10	GENERAL FUND
ACCO BRANDS USA LLC	1,772.83	Laminator AEA Purchase
AGPARTS WORLDWIDE, INC.	107.80	LENOVO 500E G1 (TOUCH) LCD TOP COVER
AHLERS & COONEY PC	1,119.00	LAWYER/NEGOTIATIONS
BARBARA FARWELL	143.25	ESL TRAVEL
BLICK ART MATERIALS	9.48	Art supplies 21/22
BROWN'S REPAIR & AUTO PARTS, INC.	986.32	VEHICLE REPAIR SERVICES
CABINETS BY STAC	113.30	supplies
CDW GOVERNMENT	34,420.00	Dell Precision 3240 Compact - USFF - Cor
CENEX FLEET FUELING	4,110.80	MAINTENANCE GASOLINE
CENTURYLINK	617.47	ELEM PRINCIPAL TELEPHONE
CHAT MOBILITY	57.27	BUSINESS MANAGER TELEPHONE
CITY OF SHENANDOAH	15,343.90	WATER-SEWER
CROWLEY CONSTRUCTION	0.00	sidewalk ramp added to K8-HS path
CULLIGAN WATER	170.00	water softener
CUMMINS CENTRAL POWER LLC	242.81	generator service
EDGENUITY INC.	3,625.00	Digital Libraries 9-12 Core Single User
EGAN SUPPLY	277.52	parts and supplies
GLENWOOD CSD	1,965.86	PURCHASE EDUCATIONAL/L3 IND COSTS
GRAINGER	875.98	supplies
IAMO COMMUNICATIONS	30.00	ESSER II TECHNOLOGY SUPPLIES
IMPERIUM DATA NETWORKS	1,079.58	Shipping
IOWA ASSOCIATION OF SCHOOL BOARD	600.00	SUPERINTENDENT TRAVEL
IOWA COMMUNICATIONS NETWORK	180.18	HS PRINCIPAL TELEPHONE
Iowa Schools Building and Grounds Association	300.00	ISBGA Dues
JAYMAR BUSINESS FORMS	224.57	BUSINESS MANAGER SUPPLIES
JB PARTS & SUPPLY	5.69	supplies
JB PARTS AND SUPPLY	145.65	supplies/Whitehead-ShenFoundGrant
JOHN GOWING PLUMBING AND HEATING INC.	141.09	urinal repair
JOSTENS	1,206.46	2022 Graduation diplomas and covers
KRIEGLER OFFICE	93,854.03	ESSER II FURNITURE AND FIXTURES - FREIGH
LOUISE CURTIS	550.14	STUDENT TRANSPORTATION-PARENT
MARK J BECKER & ASSOCIATES LLC	1,500.00	BENEFIT COMPLIANCE
MEDICAL ENTERPRISES	535.00	BUS DRIVER DRUG TESTING
MENARDS	66.68	supplies
MID-AMERICAN RESEARCH CHEMICAL	2,933.82	supplies
MID-IOWA SCHOOL IMPROVEMENT CONSORTIUM	276.70	Miscellaneous Supplies
MIDAMERICAN ENERGY	11,677.84	UTILITIES-ELECTRICITY
MIDWEST CLOUD COMPUTING	6,856.95	BP72V60ART2U
MILLER BUILDING	86.08	supplies
MITEL NET SOLUTIONS	580.03	BUSINESS MANAGER TELEPHONE
O'REILLY AUTO	91.18	TRANSPORTATION REPAIR PARTS
OMAHA WORLD HERALD	546.00	BOARD NEWSPAPER ADVERTISING
OTIS ELEVATOR	188.73	elevator service
PETERSEN AUTO	506.96	VEHICLE REPAIR SERVICES
PLUNKETT'S PEST CONTROL	120.00	pest control
RC TREE SERVICE	374.50	removed damaged limb after storm
RIEMAN MUSIC DES MOINES	3.01	supplies # 3332545
ROCSTOP - WHITEHILLS	93.12	TRANSPORTATION GASOLINE
SAFETY-KLEEN	1,424.00	cleaned out Pits in bus barn shop
SCHOOL SPECIALTY / CLASSROOM DIRECT	5.71	Marla Hart art supplies Qoute number Q-
SHIRLEY THRASHER	50.00	BUS DRIVER PHYSICALS
SWIFT SERVICES LLC	1,174.94	ESSER II TECHNOLOGY SUPPLIES
SYMMETRY ENERGY SOLUTIONS	4,229.49	UTILITIES-GAS
TEACHING STRATEGIES	752.40	10GOLDPORT

MONTHLY BOARD VENDOR BILLS
January 2021 Accounts Payable

Vendor Name	Invoice Amount	Invoice Detail Description
UPPER EDGE TECH	1,022.00	500e 1st gen world-facing camera
US CELLULAR	1,774.08	ESSER II TECHNOLOGY SUPPLIES
VALLEY PUBLICATIONS	596.97	BOARD NEWSPAPER ADVERTISING
WELLMARK BLUE CROSS BLUESHEILD	119,175.36	HEALTH INSURANCE PAYABLE CN
Fund Number 10	<u>320,917.53</u>	
Checking Account ID 10	Fund Number 22	MANAGEMENT FUND
WELLMARK BLUE CROSS BLUESHEILD	4,864.01	EARLY RETIREES MEDICAL INSURANCE
Fund Number 22	<u>4,864.01</u>	
Checking Account ID 10	Fund Number 33	SAVE (SECURE AN ADVANCED VISION FOR ED.
CROWLEY CONSTRUCTION	850.00	Correction: sidewalk ramp added to K8-HS
IMEG	500.00	BUILDING IMPROVEMENT
RASMUSSEN MECHANICAL SERVICES	17,822.40	BUILDING IMPROVEMENT
WALLIN PLUMBING & HEATING	22,891.29	heat pump replacements
Fund Number 33	<u>42,063.69</u>	
Checking Account ID 10	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
BLUPOINTE DRS	750.00	Maintenance, Support and Services:BDR MA
COUNSEL OFFICE & DOCUMENT	2,227.98	ADMIN COPIER LEASE
CULLIGAN WATER	253.47	water softener
ELECTRONIC SOUND	841.00	clock replacement
FELD FIRE	1,492.00	fire inspections
GREAT AMERICAN FINANCIAL SERVICES	1,064.38	ELEMENTARY COPIER LEASE
LEPORTE ELECTRIC	4,477.14	parking lot light repair
MIDWEST CLOUD COMPUTING	761.37	CyberPower OL10KSTF OL10KSTF 2U 10,000 V
ROBERT MCCONKEY PAINTING	251.50	equipment rental
Fund Number 36	<u>12,118.84</u>	
Checking Account ID 10	Fund Number 40	DEBT SERVICE
UMB BANK, N.A.	600.00	DEBT SERVICE FEE
Fund Number 40	<u>600.00</u>	
Checking Account ID 10	Fund Number 61	SCHOOL NUTRITION FUND
BERNARD FOOD INDUSTRIES	109.67	FOOD
DFA DAIRY BRANDS CORPORATE, LLC	4,661.70	MILK - PS
FAREWAY STORES	316.65	MILK
HY-VEE	264.17	BANANAS
MARTIN BROS DIST	31,455.72	ALA CARTE FOOD SERVICE PROG
MEYER LABORATORY INC	836.95	CHEMICAL
Fund Number 61	<u>37,644.86</u>	
Checking Account ID 10	<u>418,288.93</u>	
Checking Account ID 40	Fund Number 21	ACTIVITY FUND
4 SEASONS FUNDRAISING	7,203.75	21/22 fruit sales
AARON WILLIAMS	140.00	GENERAL ATHLETICS OFFICIAL
ANTHONY EBLEN	140.00	GENERAL ATHLETICS OFFICIAL
AUSTIN HEROLD	210.00	GENERAL ATHLETICS OFFICIAL
BLAZER ATHLETIC EQUIPMENT	416.08	2 discus ring
BRIEN MCCREADY	190.00	GENERAL ATHLETICS OFFICIAL
BRYCE CARRUTHERS	200.00	GENERAL ATHLETICS OFFICIAL
CHAD MARTINEZ	125.00	GENERAL ATHLETICS OFFICIAL
CHRISTOPHER JOHNSON	330.00	GENERAL ATHLETICS OFFICIAL
COLBY PEDERSEN	135.00	GENERAL ATHLETICS OFFICIAL
DOANE COLLEGE	180.00	REGISTRATION/SHEN SINGERS
DOUG DICKINSON	135.00	GENERAL ATHLETICS OFFICIAL
ELI SCHUSTER	54.00	GENERAL ATHLETIC WORKERS
FAREWAY STORES	689.40	Concession stand supplies 12/20/21 12/18
IOWA FCCLA	5.00	# 1617 - peer education Registration **
IOWA HIGH SCHOOL SPEECH ASSOCIATION	212.00	Freshmen entries
JEFF LAUGHLIN	370.00	MS GENERAL ATHLETICS OFFICIAL

MONTHLY BOARD VENDOR BILLS

Vendor Name	Invoice Amount	Detail Description
JIM BRUICK	135.00	GENERAL ATHLETICS OFFICIAL
JON SKILLERN	36.00	GENERAL ATHLETIC WORKERS
JORDAN CAMPBELL	140.00	GENERAL ATHLETICS OFFICIAL
JOSH SCHUSTER	54.00	GENERAL ATHLETIC WORKERS
KYLE FISCHER	140.00	GENERAL ATHLETICS OFFICIAL
MATTHEW WULK	280.00	GENERAL ATHLETICS OFFICIAL
MICHAEL IRVIN	200.00	GENERAL ATHLETICS OFFICIAL
MT AYR CSD	135.00	ENTRY FEE TO ANOTHER SCHOOL
NATE LAUGHLIN	370.00	GENERAL ATHLETICS OFFICIAL
NORTHWEST MISSOURI STATE UNIVERSITY	21.00	Registration CDE Jackie Lacy
OSBORN, CURTIS	200.00	GENERAL ATHLETICS OFFICIAL
PRESTON LAWSON	72.00	GENERAL ATHLETIC WORKERS
R. KEVIN WHITEHILL	85.00	MS GENERAL ATHLETICS OFFICIAL
RIEMAN MUSIC DES MOINES	252.13	resale
ROCSTOP - WHITEHILLS	595.60	Cheer supplies/Wres cheer 12/18/21
SHANE WIEGEL	50.00	GENERAL ATHLETICS OFFICIAL
SHENANDOAH CSD	111.60	wrestling medals and awards
STEVEN MARTIN	50.00	GENERAL ATHLETICS OFFICIAL
TIM BLUM	190.00	GENERAL ATHLETICS OFFICIAL
TROPHIES PLUS	165.04	Invoice#372861
TROY NICKLAUS	325.00	GENERAL ATHLETICS OFFICIAL
TYLER COURTIER	36.00	GENERAL ATHLETIC WORKERS
ZACH BURT	140.00	GENERAL ATHLETICS OFFICIAL
Fund Number 21	<u>14,518.60</u>	
Checking Account ID 40	<u>14,518.60</u>	

First Name	Last Name	Organization	Start Date	End Date	Name of Fundraiser	What specific funds will be used for	Percentage of profit	Population
Lindsey	Lundgren	Student Council	12/17/2021	12/22/2021	Candy-Grams and Hot Chocolate Bar	Student Council activities	40%??	Students
Jon	Weinrich	Shenandoah CSD	1/8/2022	2/5/2022	Youth Basketball Clinics	Upgrade basketball equipment	50	Staff or General Public
Jon	Weinrich	Shenandoah CSD	1/11/2022	1/11/2022	Pink Out	Raise funds for cancer awareness	Donated to cancer society	Staff or General Public
Linda	Laughlin	Shenandoah High School	1/17/2022	1/31/2022	Eileen's Cookie Dough	HOSA General Funds (We are in our 1st year) - Fall and Spring Leadership Conference Registrations & Lodging; HOSA meeting supplies	\$17/tub (\$10 goes to Eileen's, \$7 to HOSA)	Staff or General Public

**2021-2022 Consortium Agreement
to Jointly Administer an Instructional Program
at CHILDREN’S SQUARE (Learning Center) and HEARTLAND FAMILY SERVICE
(Therapeutic School)**

Located within the boundaries of the COUNCIL BLUFFS Community School District

This Agreement between the member school districts whose signatures appear at the end of this document (hereafter “members”), including the COUNCIL BLUFFS Community School District (hereafter “host”), is to establish a jointly administered program for the enrollment of students from the host and members’ school districts in the consortium day programs located at CHILDREN’S SQUARE and HEARTLAND FAMILY SERVICE pursuant to Iowa Code sections 28E.3 and 280.15(1) to provide quality education and activities for students enrolled from each member district, by the most efficient and economically responsible means; and

Whereas, each member wishes to enroll one or more of its students in (the K-12) consortium day programs that are offered and available at the CHILDREN’S SQUARE (Learning Center) and HEARTLAND FAMILY SERVICE (Therapeutic School) sites and that are not otherwise available at each member’s site, and

Whereas, the host is willing to jointly administer the programs and activities at the CHILDREN’S SQUARE and HEARTLAND FAMILY SERVICE sites with the members with the costs determined as stated in this Agreement, and

Whereas, Iowa Code section 28E.3 provides, in part, that the boards of directors of two or more school districts may by agreement jointly administer any power, privilege or authority each member school district is capable of exercising individually, and

Whereas, Iowa Code section 280.15, subsection 1, provides, in part, that the boards of directors of two or more school districts may by agreement jointly share services of school personnel, acquire and share classrooms, facilities, and equipment,

Therefore, the member school districts agree to establish a jointly administered instructional program for each facility in the form of a Consortium as authorized by Iowa Code under the following terms and conditions:

PURPOSE

The COUNCIL BLUFFS Community School District, pursuant to Iowa Code section 274.1, has the exclusive authority and responsibility to provide the instructional programs on the CHILDREN’S SQUARE and HEARTLAND FAMILY SERVICE campuses. Each member school district, pursuant to Iowa Code, has responsibility for the educational outcomes of its resident students when the districts are jointly administering an instructional program. Members

sending students to the CHILDREN’S SQUARE and HEARTLAND FAMILY SERVICE site programs will become members of the COUNCIL BLUFFS CONSORTIUM. This Agreement describes the arrangement for the provision of instructional service for the CHILDREN’S SQUARE and HEARTLAND FAMILY SERVICE Consortium day programs which are not part of the residential or placed PMIC day programs. This Agreement further describes certain terms and conditions to participate in the consortium day program located at the sites of CHILDREN’S SQUARE and HEARTLAND FAMILY SERVICE within a Consortium arrangement for the students of each member district, including the host district, and other students not residents of any member district. This Agreement provides a means by which the members may jointly and cooperatively provide greater educational opportunities for students through the offering of educational programs and the collective operation of facilities for student use by exercising powers, privileges and authority and proceeding to participate in and help administer the program, pursuant to the joint powers authorized by Iowa Code. Collective operation of facilities is limited to non-placed, non-residential, non-PMIC students.

PROGRAM DESCRIPTION:

Herbert J. Lavigne Learning Center (Children’s Square)

The Lavigne Learning Center is an educational program providing individual support as directed by the Individual Education Plan (IEP) for students with behavioral and emotional needs. The school serves students in grades 1 - 12 who need a specialized program to meet their educational needs. The licensed special education teachers provide instruction in core academic areas as well as problem solving, social skills, life skills, and interpersonal communication.

Therapeutic School (Heartland Family Service)

The Therapeutic School is a program that provides a full day of academic and therapeutic programming for special education students. A full day of academic coursework is provided by special education teachers per the student's IEP. Referrals to the school are made through the student's local school district within the Green Hills Area Education Agency.

NAME/ORGANIZATION

To accomplish the purposes stated above and to carry out joint and cooperative activity associated with the program, there is hereby created the COUNCIL BLUFFS DISTRICT Consortium (“hereafter Consortium”). This Consortium shall consist of the original member districts and host district, and can include additional parties from time to time, but

said Consortium shall not be considered a separate legal entity for purposes of Iowa Code Chapter 28E.

“Host district” means the district of location.

“Member district” means each public school district whose board has agreed to participate in the Consortium program, including the host district.

“Administrators” mean the superintendents or superintendent designee of each public school district whose board has agreed to participate in the Consortium program, including the host district.

“Fiscal agent” means the district that is established within the terms of this Agreement to provide the administrative business services, including student, staff, and financial accounting/management on behalf of the Consortium.

FISCAL AGENT

The host district will serve as the fiscal agent for purposes of all administrative business services associated with participation in the Consortium pursuant to the terms of this Agreement. The fiscal agent shall receive funds, handle student, staff, and financial accounting, make timely payments, and provide timely itemized billings to member districts as well as to cover incidental administrative costs such as clerical and business services, postage, and telephone. The resident district agrees to enter into the Student Record Information System (SRI) students in programs offered through the CHILDREN’S SQUARE and HEARTLAND FAMILY SERVICE programs, including residential programs and verifying SRI entries by consortium members of their resident students in the consortium programs.

A new fiscal agent may be designated by a majority vote of the administrators.

ADMINISTRATION

The Consortium shall be governed and administered by the superintendents or superintendent designee of each participating member school district (collectively, “The Administrators”). However, contracts must be approved and signed by the board president and board secretary of the governing boards of member districts rather than the administrators.

The administrators of the districts whom are members of the Consortium shall have all powers, privileges, and authority necessary and incidental to manage the affairs of the Consortium, to exercise any power common to the members, and to work with each other to manage this program. The administrators shall also carry out the intent and purpose of this Agreement not inconsistent with law or this Agreement.

These powers and responsibilities of the administrators shall include general administrative duties which may arise from time to time, including, but not limited to:

- A. Setting policy and directing administrative regulations for the Consortium.
- B. Evaluating and preparing required reports on the effectiveness of the Consortium and the CHILDREN'S SQUARE and HEARTLAND FAMILY SERVICE programs.
- C. Assessing the education needs and interests of the students within their respective district.
- D. Participation numbers will be reviewed with the consortium annually.
- E. Meeting periodically, as needed, to discuss issues associated with the CHILDREN'S SQUARE and HEARTLAND FAMILY SERVICE programs and the Consortium.
- F. Other reasonable and necessary administrative duties.

Votes and approvals by the administrators may be accomplished by a consensus, a vote at a meeting (either in person or virtually), or by written affirmation by letter or electronic mail.

However, if the fiscal agent is entering into a contract or agreement on behalf of the Consortium, the governing boards of the member districts shall first approve the contract or agreement. The participating member districts may at any time restrict the powers of the fiscal agent of the Consortium.

JOINT MEETINGS

The administrators shall meet at least twice each school year, or more often if necessary, to discuss items of mutual concern.

BOARD APPROVAL

Consortium membership shall be approved by the board of education of each member district. Failure of a board of education to approve the Consortium Agreement shall remove that school district from Consortium membership.

JURISDICTION

The students attending the Consortium program shall be allowed to participate in the student activities in their districts of residence and will be subject to the eligibility rules of their resident districts. Students in the Consortium continue to be enrolled in their resident districts and are subject to the testing requirements, graduation requirements, and disciplinary procedures of their resident districts. The employer of the licensed teachers will administer required assessments and will forward the results of the individual assessments to each resident district. Permanent school records shall be maintained at the student's resident district.

The fiscal agent, through the Consortium, must be actively involved in the management, direction, supervision, and evaluation of the program; evaluation of the students; staff development of teachers; and monitoring adherence to all pertinent state and federal laws, including, but not limited to: testing requirements, IDEA provisions, omni-circular provisions, FERPA provisions, teacher licensure, curriculum development, professional development and expectations, and core curriculum implementation.

Member district students shall be under the jurisdiction of, and be the responsibility of, the host district while in attendance at CHILDREN'S SQUARE and HEARTLAND FAMILY SERVICE, except as set out in this Agreement. Member district students shall be subject to the same academic, disciplinary, and other additional requirements that apply to host district resident students.

INDEPENDENCE RETAINED

It is expressly understood and agreed to by the member districts that nothing contained in this Agreement shall be construed to create a partnership, association, or other affiliation or like relationship between the member districts, it being specifically agreed that their relationship is and shall remain that of independent parties participating in a cooperative mutual relationship in the Consortium. In no event shall a school district be liable for the debts and obligation of another school district.

NON-DELEGATION

Unless specifically provided in this Consortium Agreement, the Agreement shall not be construed as a delegation of the authority by the boards of education of any member school districts, or the powers or responsibilities conferred upon them by Iowa Code.

DISPUTE RESOLUTION AND ARBITRATION

In the event member districts are unable to agree to the interpretation or operation of this Agreement, a committee made up of five volunteer members of the Consortium, one of which is a member of the host district, shall meet to recommend to the full consortium their recommendation.

In the event that the dispute remains unresolved, the dispute shall be referred to a "Conflict Resolution Committee" made up of the president of the board of directors of the host district, the president of a member district, and the chief administrator of the area education agency (AEA) in which the Consortium program is located, whose decision is final.

SPECIAL EDUCATION

Each member district shall remain responsible for ensuring the special education instructional and support services offered to its students at the Consortium program provide a free and appropriate public education (FAPE) pursuant to federal and state law.

Each resident district is to maintain a file on each resident student attending the Consortium program. For special education students, this file should contain the student's current IEP and progress reports.

The resident district, working with the host district or agency employing the teacher is responsible for IEP development and review.

STAFFING

Special educational instructional staff will be employees of CHILDREN'S SQUARE or HEARTLAND FAMILY SERVICE and not employees of any member district. The special education administrator at HEARTLAND FAMILY SERVICES and CHILDREN'S SQUARE will be a Council Bluffs District employee.

The fiscal agent may employ, on behalf of the Consortium, an appropriately licensed person or assign a portion of an appropriately licensed person's time (with time records to show time exclusively devoted to the Consortium) to perform the duties of special education administrator. Only the employing member district has the power to terminate the employment of the administrator.

If the time records support that a specific portion of the time of the special education administrator was exclusively devoted to special education, the fiscal agent shall provide such records to each member district. The member districts may use this information to request approval of the School Budget Review Committee (SBRC) to treat this cost as a special education cost. Otherwise, without SBRC approval, the cost cannot be expended from special education funding.

TRANSPORTATION

Transportation of member students to and from the CHILDREN'S SQUARE and HEARTLAND FAMILY SERVICE sites will be determined by the resident member district and will not be the responsibility of the host district. Other necessary transportation during the school day shall be provided by the host district and shall be charged to the resident member district for the student as an individualized cost.

The host member district agrees to allow vehicles from member districts to cross its boundaries for purposes of providing such transportation.

PROPERTY

It is not contemplated the Consortium will acquire, hold or dispose of any real property as part of this undertaking. However, the fiscal agent in the Consortium may enter into leases or

sublease arrangements for a building to house the program, with approval of the member districts. That lease or sublease arrangements may be payable from the Physical Plant and Equipment Levy Fund or other legally authorized funds.

NON-MEMBER DISTRICTS

Occasionally, a district which is not a member of the Consortium may want to send a student to the CHILDREN'S SQUARE or HEARTLAND FAMILY SERVICE programs. Districts who are not members are required to join the Consortium prior to sending students to either CHILDREN'S SQUARE or HEARTLAND FAMILY SERVICE unless the sending school district resides outside of the boundaries of the State of Iowa.

FINANCIAL PROVISIONS

Members agree to pay Consortium costs to the fiscal agent for their students' enrollment in the consortium program located at the sites of CHILDREN'S SQUARE and HEARTLAND FAMILY SERVICE. The costs shall be computed by determining actual costs for providing educational services to each member's students with IEPs as defined in this Agreement. Billing will be done monthly.

A member district may be involuntarily terminated at the end of a school year by a majority vote of the administrators for failure to pay timely or otherwise not abiding by the terms of this Agreement.

If statutory changes or additions, i.e., state incentives for such sharing, mandate adjustments in the payments required pursuant to this Agreement, addenda shall be executed to bring the Agreement into compliance with statutory requirements.

The fiscal agent member shall provide itemized billings for the costs set out in this Agreement, within thirty (30) days of the end of each month. No billing shall be provided directly to resident districts from a third party contract. Each member shall promptly pay its amount at its next board meeting, but no later than thirty (30) days from receipt of the itemized bill. If any costs were estimated during the fiscal year, the final month's billing shall be adjusted to ensure that the costs are the actual costs for special education for the entire year and the correct share of costs pursuant to this Agreement. "Itemized" billing means a bill in sufficient detail that each member district can meet its legal fiscal responsibilities, including but not limited to, determining performance of the IEP requirements for each of its students, reporting expenditures from the correct funding source in accordance with the permissive uses guidance document issued in December 2013, filing Medicaid claims or special education claims or determining that such

claims have been filed and billed costs reduced by that amount, etc.

Each resident district shall be billed for and pay the direct actual costs of the educational program for each of its resident students pursuant to the IEP. "Actual costs" is a term referring to the excess costs of providing instruction for children requiring special education, above the costs of instruction of pupils in a regular curriculum. "Actual costs" should not be confused with the common meaning of actual as 'all costs incurred' which might include non-instructional costs or costs of instruction that are substantially similar to the costs of instruction in regular curriculum. To the extent that the costs are directly related to the provision of special education services pursuant to the IEPs, these costs are special education costs in the member districts. In the case of a Consortium, the general purpose percentage [GPP] would not be billed as a part of the actual costs, because the non-IEP costs are being allocated to member districts otherwise; billing for GPP would result in duplicate billing.

Specialized costs above the costs of providing special education instruction for students may be billed to each resident district. Costs must be exclusively for identified students per their IEPs.

In the case where a lease agreement is approved by the administrators and their respective boards, and the facility being leased is not a school building owned by a member district, the annual cost of the lease may be billed to each member district in the proportion of each member's student enrolled or served days divided by total enrolled or served days for all districts. This must be agreed to by the majority of the administrators. The lease is paid from either Physical Plant and Equipment Levy (PPEL) or Secure an Advanced Vision for Education Fund (SAVE) and is not a special education cost. No costs related to debt, facility use charges, or new construction/remodeling may be charged. No costs related to the residential, placed, or PMIC programs may be charged.

Upon request food service will be provided by the host district in the same way that food service is provided to other students attending public school within the district boundaries.

The cost of supplies and equipment that are not included in actual costs of special education, may be billed to each member district in the proportion of enrolled or served days divided by total enrolled or served days for all districts. This must be agreed to by the majority of the administrators. These costs would be general fund, general purpose expenditures. Such inventory and equipment shall be jointly owned by the consortium members.

CONTRACTED SERVICES

Billings from any purchased service provider must be "itemized" in sufficient detail that each

member district can meet its legal fiscal responsibilities, including but not limited to, the ability to:

- Determine performance of the IEP requirements for each of its students.
- Report expenditures from the correct funding source in accordance with the permissive uses guidance document issued in December 2013.
- Ensure costs are itemized for the purpose of submitting Medicaid claims or special education claims or determining that such claims have been filed and billed costs reduced by that amount, etc.
- Ensure costs are limited to actual costs of special education as defined by Iowa Code.
- Ensure each item is an item on the student's individual student's IEP so that re-billings are accurate.
- Ensure items such as services of a nurse are identified and are linked only to students with services of a nurse included on the individual student's IEP.
- Ensure each item is paid from the correct fund.
- Ensure each item is paid from the correct funding stream (special education weighted funding, IDEA Part B or Part C, LEP, Title 1, general purpose funding, etc.).
- Ensure any administrative costs are allowable and itemized for the purpose of requesting permission from the SBRC to pay those costs from special education weighted funding rather than general purpose funding.
- Ensure costs that are not included within the definition of actual costs of special education instructional programs are separately identified so that they are not paid from any special education funding streams. For this purpose, at a minimum, this would require costs itemized to the function level, and sometimes object level, that districts are required to enter on the CAR-COA. There cannot be a single special education cost when that cost includes non-instructional items. Therefore, there would be separate purchased services (even if in the same Agreement) for such things as instruction, support services, administration, operations & maintenance if applicable, etc.
- Ensure no costs were paid from grants or other funding resources the private provider received or was entitled to receive to address the potential for any cost to be paid by the district which was properly paid from a different source. The IDEA provides that education agencies are payors of last resort.
- Ensure any profit built in by a private for-profit service provider is reasonable. The district has a stewardship responsibility to look at those costs to evaluate the cost effectiveness of purchasing services versus providing the services directly as well as to have procedures in place to meet the coming requirements of the omni-circular related

to procurement.

- Ensure no costs are “per pupil rates.”
- Ensure no costs are related to purchasing spaces or other phantom student models.
- Ensure time records are maintained when personnel are paid from multiple funding streams and costs are proportionate to time.

AMENDMENTS

The provisions of this Agreement may be added to, amended or modified by a majority vote of the administrators of all member districts and approved by their respective school boards. Votes must be cast at a duly called meeting by all administrators physically, or virtually, present.

All other Consortium business not pertaining to amending this Agreement shall be decided by a simple majority of the administrators of all member districts.

DURATION

Subject to the rights of amendment, modification, or termination, this Agreement shall be in full force and in effect from the date of execution until June 30, 2022, and renew every July 1 for one-year periods if approved by the district’s board of education, unless participation is terminated by a member by providing written notice to all other members on or before January 1, or terminated by mutual agreement of all of the member districts.

CROSS INDEMNIFICATION

If any claim for damage, injury or other loss (hereinafter “loss”) is made by or on behalf of a student, the district transporting or supervising the student at the time of the loss shall be responsible for any payment of claims, damages, or judgments arising out of the loss, and that transporting or supervising district shall indemnify, defend and hold harmless the non-transporting or non-supervising district if a claim is made against the non-transporting or non-supervising district for a loss which occurred while the student was under the supervision and control of the transporting or supervising district. Both member districts and the host district agree to carry liability insurance or otherwise contract for coverage of claims consistent with this Agreement.

Otherwise, to the extent permitted by law, each of the member districts shall protect, defend, hold harmless, and indemnify the other member districts from and against any and all claims, losses, costs, damages, and expenses including attorneys’ fees and expenses, which the other districts may incur by reason of the indemnifying party’s negligence, breach of this Agreement,

or violation of law or right of a third party, or that of the indemnifying party's officers, employees, or agents.

APPLICATION OF LAWS, RULES AND REGULATIONS

This Agreement and all policies, rules, and regulations adopted by the administrators to govern the operation of the program shall comply with the laws of the state of Iowa, with rules and regulations of the Iowa Department of Education, and with federal laws and regulations. Any provisions of this Agreement in conflict therewith shall be null and void and the remainder of the Agreement shall be binding upon all members.

All member districts shall refrain from any action which would violate any law, rule, policy, or regulation of any governmental body or agency having jurisdiction over this Agreement.

All member districts agree to cooperate as needed to assure that all required services and responsibilities are provided by the members and that the educational programs and activities are operated in compliance with all applicable laws.

BINDING EFFECT

This Agreement shall be binding upon, and inure to the benefit of, the member districts hereto and their successors and assigns.

EXECUTION IN COUNTERPARTS

This Agreement may be simultaneously executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument.

SEVERABILITY

If any clause, provision or section of this Agreement shall, for any reason, be held illegal or invalid by a court or state or federal agency, the illegality or invalidity of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections hereof, and this Agreement shall be construed and enforced as if such illegal or invalid clause, provision or section had not be contained herein. In case any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to

Shenandoah CSD
At-Risk/Drop-Out Prevention Modified Supplemental Amount (MSA) Funded Programs
for the 2022-2023 School Year

MSA Funds: \$277,320 **Local Match:** \$77,515 **At Risk:** \$41,866 **Prior Year Forward** \$44,774 **Total Available:** \$441,897

Shenandoah CSD offers a broad range of services to support at-risk students and prevent students from dropping out of school. The following programs may be funded in whole or in part by At-Risk Dropout Prevention MSA funds.

Extended School Year Camps: Extended School Year Interest Camps will provide learning opportunities for students to be actively engaged in interest camps or credit recovery in the summer that are targeted at expanding academic areas such as STEM, additional leadership and community service, and to promoting the overall social, emotional and physical development of students. This will keep students actively engaged in activities with appropriate supervision, keeping them in safe, secure environments. It bridges the gap and academic loss when students are disengaged and are isolated in the summer months and before and after school.

Grade Level PK-12

Target: General-At-Risk/Dropout programming targeted to identified and non identified student

Focus: Academic, Personal Development, Connection to School, Safe and Secure Environments

Alternative Education: The Flexible (Flex) Education and IGNITE alternative program provides an opportunity for credit accrual and credit recovery for students who are returning or potential dropouts during an extended school year (this will include purchasing online learning subscriptions). The program is inclusive of the instructional needs of our long-term remote learners. Students are supported in the process of transitioning into the workforce/post-secondary education through a variety of learning and field experiences. The program also serves students with disruptive patterns of behavior that may not be identified for special education services. Services may be half-day or self-contained.

Grade Level K-12

Target: General-At-Risk/Dropout programming targeted to identified and non identified students

Focus: Academic, Behavioral, Social Skills, Connection to School

Home School Liaison: A Home/School Liaison will work with students and families to reduce barriers that inhibit home/school communications and improve attendance. The liaison will help connect families to resources in the district and the general community to support their students, such as transportation, volunteer organizations, food pantries, and parenting resources.

Grade Level: PK-12

Target: General-At-Risk/Dropout programming targeted to identified and non identified students

Focus: Academic, Personal Development, Behavior Intervention

Classroom Associates: A classroom associate will work as part of a teaching team to support students transitioning to a more academic environment and work with behavioral needs.

Grade Level: K-1

Target: General-At-Risk/Dropout programming targeted to identified and non identified students

Focus: Academic, Personal Development, Behavior Intervention

School Counselor JK-8: A school counselor will work to meet the immediate needs of risk students.

Contracted Law Enforcement: The funds will also support contracted services from the Shenandoah police department to assist with event management and training.

Grade Level: PK-12

Target: General-At-Risk/Dropout programming targeted to identified and non identified students

Focus: Behavioral Intervention and Campus Safety

Anticipated Budget

Flex Education			
2 of 4 FTE	A	Salary	61494
		Benefits	18947
	B	Salary	61494
		Benefits	18947
HSL			
3 FTE	A	Salary	33838
		Benefits	14155
	B	Salary	32903
		Benefits	14001
	C	Salary	49949
		Benefits	16945
Classroom Associates	A	Salary	19,516
4 FTE		Benefits	10,227.25
	B	Salary	19,516
		Benefits	10,227.25
	C	Salary	19,516
		Benefits	10,227.25
	D	Salary	19,516
		Benefits	10,227.25
All other approved programs will be paid out ESSER or General Fund for the 22-23 School Year			
		Total	441646