

Shenandoah Community School District Board of Directors  
Shenandoah Administrative Board Room  
December 13, 2020 – 5:00 p.m.

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Van Der Vliet
  - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximizes his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
4. Welcome to Audience
5. Public Forum
6. Approval of previous meeting minutes
7. Approval of Treasurer’s Report
  - a. Account Balances
  - b. Unspent Authorized Budget Report
  - c. Accounts Payable
8. Review and Approve Election Results
9. Adjournment of the retiring board

1. Call to Order
2. Roll Call and Determination of Quorum
3. Oath of Office
4. Election of Board President & Oath
5. Election of Board Vice-President & Oath
6. Administrative Reports
  - a. HS CTE Program Expansion
7. Consent Agenda
  - a. Personnel Requests

Contracts:

William Barrett	School Business Official	\$98,700
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Modification:

Karen Card	PT to FT Food Service
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Resignations:

Angela Trowbridge	MS Cheerleading Sponsor	effective end year
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Volunteer Coaches:

Ciara Schierkolk	Speech
Duane Schierkolk	Speech
Grant Staats	Wrestling

- b. Fundraising Requests  
\*on attached sheet
- c. Grant Requests
  - i. Tiffany Spiegel – BELIEF grant for additional funding for the after school program

8. Action Items
  - a. Approve Appointment of Ahlers & Cooney as SCSD Attorney
  - b. Approve Bank Depositories with Bank Iowa and First National Bank
    - i. Bank Iowa (PPEL, SAVE, General Fund, Management) for up to \$7.5 million
    - ii. First National Bank (Activities, Scholarship) for up to \$600,000
  - c. Approve Valley News Today as SCSD Publication
  - d. Appoint Member to the Page County Conference Board
  - e. Appoint Member to the Fremont County Conference Board
  - f. Approval of Allowable Growth and Supplemental State Aid for Limited English Proficiency Program in the amount of \$68,219
  - g. Approve Service Agreements with Rasmussen Mechanical
    - i. HS for \$7,710 with Emergency Service Kit for \$2,652
    - ii. K8 for \$4,836
    - iii. Admin for \$959
  - h. Approve Bleacher Repair with BR Bleacher
    - i. Install of Basketball Backstop Safety Straps for \$4,200
    - ii. Removal of the Top Two Rows of the West Side Bleachers for Safety for \$5,240
  - i. Approve Technology Bid with CDW-G for Student and Staff Devices with White Glove Service
    - i. Option I (purchase) - \$1,049,473.00
    - ii. Option II (3 year lease) - \$1,026,924.63
9. Closed Session

Motion – I move that the Board go into closed session to receive an update regarding disciplinary action against a student as provided by Iowa Code Section 21.5(1)(e) and to review and discuss records which are required by state or federal law to be kept confidential as provided by Iowa Code Section 21.5(1)(a).

Return to Open Session

10. Take action regarding decision made in closed session
11. Informational Items
  - Next Regular Meeting – January 10, 2022 at 5:00 P.M.
12. Adjournment

**Shenandoah Community School District**  
**Minutes of the Regular Meeting of the Board of Directors – November 8, 2021**  
**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Jeff Hiser, Kathy Langley, Benne Rogers and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

**Mission Statement:**

The SCSD Mission Statement was read by Director Rogers.

**Welcome to Audience:**

President Fichter welcomed everyone to the meeting.

**Open Forum:**

President Fichter read the rules for speaking during the open forum. Jesse Van Essen read a letter that he had submitted to the board regarding concerns about the actions of board member Jeff Hiser which resulted in a OWI charge on October 21. He asked for Director Hiser's resignation. Director Langley shared that she had submitted a letter as well which also asked for Director Hiser's resignation. Director Hiser stated that he was innocent until proven guilty, that he cannot comment on the issue and that he won't resign.

**Administrative Reports:**

***Technology Committee Report:***

Dr. Kerri Nelson gave a presentation to the board regarding the possible purchase of new devices for students and staff. RFPs will be going out shortly with an estimated board decision date of December 13<sup>th</sup>.

**Consent Agenda:**

Approve the consent agenda to include previous minutes, the financial accounts, the payment of bills, and fundraising requests. Personnel Requests: Contracts: Christina Hemenway, K8 Associate Level II/III - \$12.34/hr probationary; After School Tutoring (\$20/session) – Krystal Adams, Brittany Comstock, Brent Ehlers, Angela Hunter, Holly Olson, Carleen Perry and Kristi Vance. Resignation: Shannon Gilbert, Assistant Tennis Coach. Transfers: 2021-22: Kaylee Greene, K8 Associate to PS Associate; Terri Henderson, PS Associate to K8 Associate; 2022-23: Emma Martin, 5<sup>th</sup> Grade Language Arts to HS Social Studies (pending proper certification); Kristin Moore, Remote Learning Coordinator/MS Social Studies to 6<sup>th</sup> Grade Language Arts. Volunteer Coaches: John Connell, MS Boys Basketball; Levi Heinold, Wrestling; Kevin Olson, Wrestling (pending proper certification). Motion to approve by Director Langley, second by Director Van Der Vliet. Ayes – Langley, Rogers, Van Der Vliet, Fichter; Nays – Hiser. Motion carried 4-1.

**Action Items:**

***Approve Final Reading of the 100 & 200 Sections of Board Policy:***

Motion to approve by Director Van Der Vliet, second by Director Rogers. Motion carried unanimously.

***Vote for Candidate Running for GHAEA Board of Directors District 6:***

Motion by Director Van Der Vliet, second by Director Langley to cast the district vote for John Gambs. Motion carried unanimously.

***Approve Sale and Service Contract with Cummins Inc. for Planned Equipment Maintenance:***

Motion to approve by Director Langley, second by Director Van Der Vliet. Motion carried unanimously.

***Approve Three-year Asbestos Re-inspection with ATC for \$810:***

Motion to approve by Director Van Der Vliet, second by Director Langley. Motion carried unanimously.

***Approve Repairs and Warranty Work on Tennis Courts with Pro Track and Tennis:***

Motion by Director Van Der Vliet to approve option #1 – color coat 4 courts with 239' of Armor for \$28,500 with an extended 5 year warranty, second by Director Langley. Motion carried unanimously.

**Approve SBRC Application – Increasing Enrollment at \$150,321:**

Motion was made by Director Langley, seconded by Director Van Der Vliet to authorize the district’s administration to submit a request to the School Budget Review Committee in the amount of \$150,321 for MSA for increasing enrollment for the 2021-22 school year. The motion carried by a vote of 5-0.

**Approve SBRC Application – Open Enrollment Out not In Fall of 2020 at \$85,985:**

Motion was made by Director Van Der Vliet, seconded by Director Langley to authorize the district’s administration to submit a request to the School Budget Review Committee in the amount of \$85,985 for MSA for open enrollment out not in fall of 2020 for the 2021-22 school year. The motion carried by a vote of 5-0.

**Approve SBRC Application – Limited English Proficient Instruction beyond 5 years at \$1,517:**

Motion was made by Director Langley, seconded by Director Van Der Vliet to authorize the district’s administration to submit a request to the School Budget Review Committee in the amount of \$1,517 for MSA for limited English proficient instruction beyond 5 years for the 2021-22 school year. The motion carried by a vote of 5-0.

**Discussion Items:**

**Stage Curtain:**

Discussion was held regarding funding for a new stage curtain for the auditorium to include grants and district funds.

**Informational Items:**

Next Regular Meeting – December 13, 2021 at 5:00 pm.

**Adjournment:**

Motion by Director Van Der Vliet, second by Director Langley to adjourn the meeting at 5:54 pm. Motion carried unanimously.

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Board Secretary

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Board President

**Shenandoah Community School District**  
**Minutes of the Regular Meeting of the Board of Directors – November 15, 2021**  
**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Jeff Hiser, Kathy Langley and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson and Board Secretary Lisa Holmes. Absent was Director Benne Rogers.

**Discussion Items:**

***OSHA Emergency Temporary Standards:***

Dr. Kerri Nelson outlined guidance that has been provided by district legal counsel, Ahlers & Cooney, and the Iowa Association of School Boards regarding the OSHA COVID-19 Emergency Temporary Standard. No action was taken.

**Informational Items:**

Next Regular Meeting – December 13, 2021 at 5:00 pm.

**Adjournment:**

Motion by Director Van Der Vliet, second by Director Langley to adjourn the meeting at 5:37 pm. Motion carried unanimously.

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Board Secretary

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Board President

**Shenandoah Community School District**  
**Minutes of the Regular Meeting of the Board of Directors – November 23, 2021**  
**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order via conference call at 12:02 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Jeff Hiser, Kathy Langley, Benne Rogers and Adam Van Der Vliet all via phone. Also present were Superintendent Dr. Kerri Nelson and Board Secretary Lisa Holmes in the board room.

**Personnel Items:**

***Resignations:***

Motion by Director Van Der Vliet to accept the resignations of Frances Hughes, HS Associate and .5 Student Council Sponsor effective December 3; Holly Martin, MS BSP Teacher effective December 1 and Sherri Ruzek, School Business Official effective December 31, second by Director Langley. Motion carried unanimously.

**Informational Items:**

Next Regular Meeting – December 13, 2021 at 5:00 pm.

**Adjournment:**

Motion by Director Van Der Vliet, second by Director Langley to adjourn the meeting at 12:04 pm. Motion carried unanimously.

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Board Secretary

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Board President

SHENANDOAH ACCOUNT BALANCES						
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>General Fund (10)</b>						
Beg Balance Checking (FNBC)	\$129,006.49	\$129,031.80	\$129,058.86	\$129,084.25	\$134,845.76	\$134,872.85
Beg Balance Checking (BI)	\$320,150.16	\$484,369.36	\$90,687.25	\$441,972.60	\$103,436.01	
Beg Balance Savings (BI)	\$3,004,505.60	\$2,227,700.94	\$1,670,004.24	\$1,591,641.74	\$2,596,852.35	
Revenues	\$266,888.56	\$485,579.89	\$1,460,564.89	\$2,049,183.81	971,977.10	
Expenditures	-\$879,448.71	-\$1,409,931.64	-\$1,185,264.11	-\$1,378,454.07	-1,061,892.88	
End Balance Checking (FNBC)	\$129,031.80	\$129,058.86	\$129,084.25	\$134,845.76	134,872.85	
End Balance Checking (BI)	\$484,369.36	\$90,687.25	\$441,972.60	\$103,436.01	387,200.09	
End Balance Savings (BI)	\$2,227,700.94	\$1,670,004.24	\$1,591,641.74	\$2,596,852.35	2,224,919.82	
<b>Total General Fund</b>	<b>\$2,841,102.10</b>	<b>\$1,889,750.35</b>	<b>\$2,162,698.59</b>	<b>\$2,835,134.12</b>	<b>\$2,746,992.76</b>	<b>\$0.00</b>
<b>Management Fund (22)</b>						
Beg Balance Checking (BI)	\$3,476.54	\$3,476.54	-\$2,005.47	\$1,269.86	\$6,416.49	
Beg Balance Savings (BI)	\$971,974.89	\$971,974.89	\$972,312.18	\$1,017,908.38	\$1,187,924.83	
Revenues Checking	\$6,950.40	\$337.29	\$85,596.79	\$178,161.09	\$28,554.00	
Expenditures Checking	-\$315,363.70	-\$4,864.01	-\$36,725.26	-\$2,998.01	-\$6,153.01	
End Balance Checking (BI)	\$3,476.54	-\$2,005.47	\$1,269.86	\$6,416.49	\$263.62	
End Balance Savings (BI)	\$971,974.89	\$972,312.18	\$1,017,908.38	\$1,187,924.83	\$1,216,478.69	
<b>Total Management Fund</b>	<b>\$975,451.43</b>	<b>\$970,306.71</b>	<b>\$1,019,178.24</b>	<b>\$1,194,341.32</b>	<b>\$1,216,742.31</b>	<b>\$0.00</b>
<b>SAVE Fund (33)</b>						
Beg Balance Checking (FNBC)	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21
Beg Balance Checking (BI)	\$236,888.35	\$236,987.95	\$228,949.87	\$15,982.06	\$13,480.68	
Beg Balance Savings (BI)	\$940,954.18	\$952,534.68	\$968,065.15	\$983,584.83	\$979,105.13	
Revenues Checking	\$88,916.78	\$92,977.32	\$92,783.06	\$92,799.33	244,732.18	
Expenditures Checking	-\$77,236.68	-\$83,839.68	-\$290,231.19	-\$99,760.41	-94,478.63	
End Balance Checking (FNBC)	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21	57,542.21	
End Balance Checking (BI)	\$236,987.95	\$228,949.87	\$15,982.06	\$13,480.68	6,242.01	
End Balance Savings (BI)	\$952,534.68	\$968,065.15	\$983,584.83	\$979,105.13	1,136,597.35	
<b>Total SAVE Fund</b>	<b>\$1,247,064.84</b>	<b>\$1,254,557.23</b>	<b>\$1,057,109.10</b>	<b>\$1,050,128.02</b>	<b>\$1,200,381.57</b>	<b>\$0.00</b>
<b>PPEL Fund (36)</b>						
Beg Balance Checking (FNBC)	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26
Beg Balance Checking (BI)	\$24,899.69	\$24,899.69	\$20,026.33	\$11,693.52	\$14,111.54	
Beg Balance Savings (BI)	\$607,642.71	\$607,642.71	\$507,818.87	\$563,062.65	\$690,880.40	
Revenues Checking	\$4,766.17	\$194.54	\$70,249.20	\$147,841.15	\$23,272.47	
Expenditures Checking	-\$35,989.90	-\$5,880.98	-\$23,338.23	-\$17,605.38	-\$49,846.97	
End Balance Checking (FNBC)	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	
End Balance Checking (BI)	\$24,899.69	\$20,026.33	\$11,693.52	\$14,111.54	\$14,272.08	
End Balance Savings (BI)	\$607,642.71	\$507,818.87	\$563,062.65	\$690,880.40	\$664,145.36	
<b>Total PPEL Fund</b>	<b>\$645,861.66</b>	<b>\$541,164.46</b>	<b>\$588,075.43</b>	<b>\$718,311.20</b>	<b>\$691,736.70</b>	<b>\$0.00</b>
<b>Debt Service Fund (40)</b>						
Beg Balance Fiscal Agent (BI)	\$2,416.80	\$79,683.58	\$156,474.54	\$233,788.47	\$311,114.49	
Revenues Checking	\$77,266.78	\$76,790.96	\$77,313.93	\$77,326.02	\$77,362.99	
Expenditures Checking						
End Balance Fiscal Agent (BI)	\$79,683.58	\$156,474.54	\$233,788.47	\$311,114.49	\$388,477.48	
<b>Total Debt Service Fund</b>	<b>\$79,683.58</b>	<b>\$156,474.54</b>	<b>\$233,788.47</b>	<b>\$311,114.49</b>	<b>\$388,477.48</b>	<b>\$0.00</b>
<b>Nutrition Fund (61)</b>						
Beg Balance Checking (BI)	\$100,376.21	\$82,950.93	\$35,439.63	\$8,959.19	-\$4,452.05	
Beg Balance Savings (BI)	\$67,205.86	\$38,723.66	\$89,316.73	\$114,311.91	\$150,916.10	
Revenue	\$48,114.52	\$50,627.04	\$50,000.69	\$111,605.49	\$9,324.15	
Expenditure	-\$94,020.66	-\$47,543.84	-\$51,520.29	-\$88,441.07	-\$76,867.42	
End Balance Checking (BI)	\$82,950.93	\$35,439.63	\$8,959.19	-\$4,452.05	\$18,720.54	
End Balance Savings (BI)	\$38,723.66	\$89,316.73	\$114,311.91	\$150,916.10	\$60,228.97	
<b>Total Nutrition Fund</b>	<b>\$121,674.59</b>	<b>\$124,756.36</b>	<b>\$123,271.10</b>	<b>\$146,464.05</b>	<b>\$78,949.51</b>	

SHENANDOAH ACCOUNT BALANCES						
<b>Childare Fund (62)</b>						
Beg Balance Checking (BI)	\$0.00	\$0.00	-\$155.00	\$15.44	-\$903.67	
Beg Balance Savings (BI)	\$0.00	\$0.00	\$670.00	\$1,295.42	\$1,365.87	
Revenue	\$0.00	\$670.00	\$1,225.42	\$1,270.45	\$1,145.00	
Expenditure	\$0.00	-\$155.00	-\$429.56	-\$2,119.11	-\$2,160.69	
End Balance Checking (BI)	\$0.00	-\$155.00	\$15.44	-\$903.67	-\$564.36	
End Balance Savings (BI)	\$0.00	\$670.00	\$1,295.42	\$1,365.87	\$10.87	
<b>Total Nutrition Fund</b>	<b>\$0.00</b>	<b>\$515.00</b>	<b>\$1,310.86</b>	<b>\$462.20</b>	<b>-\$553.49</b>	
<b>Total Checking Acct 1</b>	<b>\$199,893.27</b>	<b>\$199,920.33</b>	<b>\$199,945.72</b>	<b>\$205,707.23</b>	<b>\$205,734.32</b>	<b>#REF!</b>
<b>Total Checking Acct 10</b>	<b>\$832,684.47</b>	<b>\$372,942.61</b>	<b>\$479,892.67</b>	<b>\$132,089.00</b>	<b>\$426,133.98</b>	
<b>Total Savings Acct 14</b>	<b>\$4,878,260.46</b>	<b>\$4,364,661.71</b>	<b>\$4,505,593.40</b>	<b>\$5,918,159.17</b>	<b>\$5,690,858.54</b>	
<b>Grand Total General and Schoo</b>	<b>\$5,910,838.20</b>	<b>\$4,937,524.65</b>	<b>\$5,185,431.79</b>	<b>\$6,255,955.40</b>	<b>\$6,322,726.84</b>	<b>#REF!</b>
<b>Reconciliation</b>						
Bank Statement Checking (FNBC)	\$204,400.64	\$205,927.70	\$205,953.09	\$205,977.64	\$206,004.73	
Bank Statement Checking (BI)	\$1,078,936.87	\$623,480.48	\$532,676.56	\$404,562.23	\$428,293.94	
Bank Statement Savings (BI)	\$4,878,260.46	\$4,362,875.49	\$4,505,593.40	\$5,918,159.17	\$5,690,858.54	
Less Outstanding Checks	-\$250,759.77	-\$256,545.24	-\$58,791.26	-\$272,743.64	-\$2,430.37	
Outstanding Deposits/GJE		\$1,786.22				
<b>Total Reconciliation</b>	<b>\$5,910,838.20</b>	<b>\$4,937,524.65</b>	<b>\$5,185,431.79</b>	<b>\$6,255,955.40</b>	<b>\$6,322,726.84</b>	<b>\$0.00</b>
<b>Amount Reconciliation Off</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>#REF!</b>
<b>ACCOUNT</b>						
	<b>JULY</b>	<b>AUGUST</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>
<b>Activity Fund (21)</b>						
Beg Balance Checking (BI)	\$3,470.55	\$3,470.59	\$3,470.64	\$3,490.68	\$3,490.72	\$3,490.76
Beg Balance Checking (FNBC)	\$8,027.57	\$11,384.60	\$2,712.43	\$4,548.34	\$7,604.34	
Beg Balance Savings (FNBC)	\$87,807.04	\$94,158.18	\$101,257.26	\$128,567.44	\$150,817.29	
Revenues Savings	\$11,380.72	\$7,141.53	\$52,352.28	47251.56	\$33,114.76	
Expenditures Checking	-\$1,672.51	-\$8,714.57	-\$23,186.15	-\$21,945.67	-\$35,534.88	
End Balance Checking (BI)	\$3,470.59	\$3,470.64	\$3,490.68	\$3,490.72	\$3,490.76	
End Balance Checking (FNBC)	\$11,384.60	\$2,712.43	\$4,548.34	\$7,604.34	\$1,882.58	
End Balance Savings (FNBC)	\$94,158.18	\$101,257.26	\$128,567.44	\$150,817.29	\$154,118.89	
<b>Total Activity Fund</b>	<b>\$109,013.37</b>	<b>\$107,440.33</b>	<b>\$136,606.46</b>	<b>\$161,912.35</b>	<b>\$159,492.23</b>	<b>\$0.00</b>
<b>Scholarships (81)</b>						
Beg Balance Savings FNBC	\$383,051.57	\$381,598.80	\$381,649.00	\$379,195.89	\$379,241.08	
Revenues Savings	\$47.23	\$50.20	\$46.89	\$45.19	49.87	
Expenditures Checking	-\$1,500.00	-\$1,750.00	-\$750.00			
End Balance Savings (FNBC)	\$381,598.80	\$381,649.00	\$379,195.89	\$379,241.08	\$379,290.95	
End Balance Checking (FNBC)		-\$1,750.00	\$0.00	\$0.00	\$0.00	
<b>Total Scholarships</b>	<b>\$381,598.80</b>	<b>\$379,899.00</b>	<b>\$379,195.89</b>	<b>\$379,241.08</b>	<b>\$379,290.95</b>	<b>#REF!</b>
<b>Agency Fund (91)</b>						
Beg Balance Checking (FNBC)	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78	
Beg Balance Savings (FNBC)	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	
Revenues Savings					\$0.00	
Expenditures Checking					\$0.00	
End Balance Checking (FNBC)	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78	
End Balance Savings (FNBC)	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	
<b>Total Agency Fund</b>	<b>\$1,991.52</b>	<b>\$1,991.52</b>	<b>\$1,991.52</b>	<b>\$1,991.52</b>	<b>\$1,991.52</b>	<b>\$0.00</b>
<b>Total Checking Acct 3</b>	<b>\$3,470.59</b>	<b>\$3,470.64</b>	<b>\$3,490.68</b>	<b>\$3,490.72</b>	<b>\$3,490.76</b>	<b>#REF!</b>
<b>Total Checking Acct 40</b>	<b>\$11,559.38</b>	<b>\$1,137.21</b>	<b>\$4,723.12</b>	<b>\$7,779.12</b>	<b>\$2,057.36</b>	
<b>Total Checking Acct 44</b>	<b>\$95,974.92</b>	<b>\$103,074.00</b>	<b>\$130,384.18</b>	<b>\$152,634.03</b>	<b>\$155,935.63</b>	
<b>Total Savings Acct 16</b>	<b>\$381,598.80</b>	<b>\$381,649.00</b>	<b>\$379,195.89</b>	<b>\$379,241.08</b>	<b>\$379,290.95</b>	
<b>Grand Total Activity Accounts</b>	<b>\$492,603.69</b>	<b>\$489,330.85</b>	<b>\$517,793.87</b>	<b>\$543,144.95</b>	<b>\$540,774.70</b>	<b>#REF!</b>





SHENANDOAH COMMUNITY SCHOOL  
 CALCULATION OF MISCELLANEOUS INCOME  
 2021-2022

	STATE AID/ SRCIPVR (CNI) Source Codes 3112	TLC/FOUR YEAR-OLD STATE AID/TSS/ INTERVENTION/PD/ TRANSPORTATION Source Code 3116, 3117, 3119	SPED DEFICIT SUPPLEMENTAL STATE AID Source Code 3113	AEA FLOWTHROUGH Source Code 3214	PROPERTY TAX Source Codes 1110-1119	INSTRUCTIONAL SUPPORT THROUGH INCOME SURTAXES Source Codes 1134	EXCISE TAXES UTILITY REPL. Source Codes 1170-1179	** MISCELLANEOUS REVENUE	TOTAL REVENUE (Includes Flowthrough)	FY '21 Actuals
JUL				\$43,309.00				\$10,750.60	\$54,059.60	\$282,159.73
AUG				\$43,309.00				\$28,191.84	\$71,500.84	\$82,953.83
SEP	\$530,612.00	\$145,952.00		\$43,309.00	\$628,237.82		\$33.36	\$48,397.54	\$1,396,541.72	\$1,334,814.17
OCT	\$546,267.55	\$145,952.00		\$43,309.00	\$1,256,324.22		\$36,104.67	\$21,226.37	\$2,049,183.81	\$2,012,906.49
NOV	\$540,627.61	\$145,952.00		\$43,309.00	\$197,435.96			\$44,652.53	\$971,977.10	\$1,055,643.39
DEC								\$0.00		\$1,135,926.64
JAN								\$0.00		\$831,480.65
FEB								\$0.00		\$1,062,998.55
MAR								\$0.00		\$899,768.31
APR								\$0.00		\$1,937,977.84
MAY								\$0.00		\$1,081,880.63
JUN								\$0.00		\$1,695,021.30
<b>TOTAL</b>	<b>\$1,617,507.16</b>	<b>\$437,856.00</b>	<b>\$0.00</b>	<b>\$216,545.00</b>	<b>\$2,081,998.00</b>	<b>\$0.00</b>	<b>\$36,138.03</b>	<b>\$153,218.88</b>	<b>\$4,543,263.07</b>	<b>\$13,413,531.53</b>

SHENANDOAH COMMUNITY SCHOOL			
UNSPENT AUTHORIZED BUDGET CALCULATION			
2021-2022			
	REGULAR PROGRAM DISTRICT COST	\$7,344,800.00	
+	REGULAR PROGRAM BUDGET ADJUSTMENT	\$189,399.00	
+	SUPPLEMENTARY WEIGHTING DISTRICT COST	\$150,271.00	
+	SPECIAL ED DISTRICT COST	\$957,939.00	
+	TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$674,095.00	
+	PROF DEV SUPPLEMENT DISTRICT COST	\$73,061.00	
+	EARLY INTERVENTION SUPPL DISTRICT COST	\$85,540.00	
+	TEACHER LEADERSHIP SUPP DISTRICT COST	\$360,798.00	
+	AEA SPECIAL ED SUPPORT	\$363,404.00	
+	AEA SPECIAL ED SUPPORT ADJUSTMENT	\$6,142.00	
+	AEA MEDIA SERVICES	\$60,186.00	
+	AEA EDUCATIONAL SERVICES	\$66,532.00	
+	AEA SHARING DISTRICT COST	\$810.00	
+	AEA TEACHER SALARY SUPPL DISTRICT COST	\$37,946.00	
+	AEA PROF DEV SUPPL DISTRICT COST	\$4,067.00	
+	DROPOUT ALLOWABLE GROWTH	\$191,628.00	
+	SBRC ALLOWABLE GROWTH OTHER #1	\$237,823.00	Increased Enrollment, Open Enrolled Out, and LEP
+	SBRC ALLOWABLE GROWTH OTHER #2	\$68,719.00	LEP
+	SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$263,953.00	Est (Determined when I did the SES at time of CAR -
-	SPECIAL ED POSITIVE BALANCE REDUCTION	\$0.00	
-	AEA SPECIAL ED POSITIVE BALANCE	\$0.00	
+	ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0.00	
-	UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0.00	
+	ENROLLMENT AUDIT ADJUSTMENT	\$15,780.00	
-	AEA PRORATA REDUCTION	\$57,385.00	
=	MAXIMUM DISTRICT COST	\$11,095,508.00	
+	PRESCHOOL FOUNDATION AID	\$216,810.00	
+	INSTRUCTIONAL SUPPORT AUTHORITY	\$556,551.00	
+	ED IMPROVEMENT AUTHORITY	\$0.00	
+	OTHER MISCELLANEOUS INCOME	\$153,218.88	Estimate on Budget Worksheet
+	UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$4,031,006.00	
=	MAXIMUM AUTHORIZED BUDGET	\$16,053,093.88	
-	EXPENDITURES	\$4,375,123.99	27.25%
=	UNSPENT AUTHORIZED BUDGET	\$11,677,969.89	
	<b>EXPENDITURES</b>	<b>FY 22</b>	<b>FY '21 Actuals</b>
	JULY	\$209,118.22	\$237,873.72
	AUGUST	\$540,423.00	\$507,123.63
	SEPTEMBER	\$1,185,235.82	\$1,053,480.60
	OCTOBER	\$1,378,454.07	\$1,136,957.50
	NOVEMBER	\$1,061,892.88	\$1,091,707.89
	DECEMBER		\$1,084,758.37
	JANUARY		\$1,051,604.51
	FEBRUARY		\$1,040,102.26
	MARCH		\$1,382,017.22
	APRIL		\$1,047,831.04
	MAY		\$1,167,556.08
	JUNE		\$2,914,033.74
	<b>TOTAL</b>	<b>\$4,375,123.99</b>	<b>\$13,715,046.56</b>

SHENANDOAH ACCOUNT BALANCES						
ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>General Fund (10)</b>						
Beg Balance Checking (FNBC)	\$129,006.49	\$129,031.80	\$129,058.86	\$129,084.25	\$134,845.76	\$134,872.85
Beg Balance Checking (BI)	\$320,150.16	\$484,369.36	\$90,687.25	\$441,972.60	\$103,436.01	
Beg Balance Savings (BI)	\$3,004,505.60	\$2,227,700.94	\$1,670,004.24	\$1,591,641.74	\$2,596,852.35	
Revenues	\$266,888.56	\$485,579.89	\$1,460,564.89	\$2,049,183.81	971,977.10	
Expenditures	-\$879,448.71	-\$1,409,931.64	-\$1,185,264.11	-\$1,378,454.07	-1,061,892.88	
End Balance Checking (FNBC)	\$129,031.80	\$129,058.86	\$129,084.25	\$134,845.76	134,872.85	
End Balance Checking (BI)	\$484,369.36	\$90,687.25	\$441,972.60	\$103,436.01	387,200.09	
End Balance Savings (BI)	\$2,227,700.94	\$1,670,004.24	\$1,591,641.74	\$2,596,852.35	2,224,919.82	
<b>Total General Fund</b>	<b>\$2,841,102.10</b>	<b>\$1,889,750.35</b>	<b>\$2,162,698.59</b>	<b>\$2,835,134.12</b>	<b>\$2,746,992.76</b>	<b>\$0.00</b>
<b>Management Fund (22)</b>						
Beg Balance Checking (BI)	\$3,476.54	\$3,476.54	-\$2,005.47	\$1,269.86	\$6,416.49	
Beg Balance Savings (BI)	\$971,974.89	\$971,974.89	\$972,312.18	\$1,017,908.38	\$1,187,924.83	
Revenues Checking	\$6,950.40	\$337.29	\$85,596.79	\$178,161.09	\$28,554.00	
Expenditures Checking	-\$315,363.70	-\$4,864.01	-\$36,725.26	-\$2,998.01	-\$6,153.01	
End Balance Checking (BI)	\$3,476.54	-\$2,005.47	\$1,269.86	\$6,416.49	\$263.62	
End Balance Savings (BI)	\$971,974.89	\$972,312.18	\$1,017,908.38	\$1,187,924.83	\$1,216,478.69	
<b>Total Management Fund</b>	<b>\$975,451.43</b>	<b>\$970,306.71</b>	<b>\$1,019,178.24</b>	<b>\$1,194,341.32</b>	<b>\$1,216,742.31</b>	<b>\$0.00</b>
<b>SAVE Fund (33)</b>						
Beg Balance Checking (FNBC)	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21
Beg Balance Checking (BI)	\$236,888.35	\$236,987.95	\$228,949.87	\$15,982.06	\$13,480.68	
Beg Balance Savings (BI)	\$940,954.18	\$952,534.68	\$968,065.15	\$983,584.83	\$979,105.13	
Revenues Checking	\$88,916.78	\$92,977.32	\$92,783.06	\$92,799.33	244,732.18	
Expenditures Checking	-\$77,236.68	-\$83,839.68	-\$290,231.19	-\$99,760.41	-94,478.63	
End Balance Checking (FNBC)	\$57,542.21	\$57,542.21	\$57,542.21	\$57,542.21	57,542.21	
End Balance Checking (BI)	\$236,987.95	\$228,949.87	\$15,982.06	\$13,480.68	6,242.01	
End Balance Savings (BI)	\$952,534.68	\$968,065.15	\$983,584.83	\$979,105.13	1,136,597.35	
<b>Total SAVE Fund</b>	<b>\$1,247,064.84</b>	<b>\$1,254,557.23</b>	<b>\$1,057,109.10</b>	<b>\$1,050,128.02</b>	<b>\$1,200,381.57</b>	<b>\$0.00</b>
<b>PPEL Fund (36)</b>						
Beg Balance Checking (FNBC)	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26
Beg Balance Checking (BI)	\$24,899.69	\$24,899.69	\$20,026.33	\$11,693.52	\$14,111.54	
Beg Balance Savings (BI)	\$607,642.71	\$607,642.71	\$507,818.87	\$563,062.65	\$690,880.40	
Revenues Checking	\$4,766.17	\$194.54	\$70,249.20	\$147,841.15	\$23,272.47	
Expenditures Checking	-\$35,989.90	-\$5,880.98	-\$23,338.23	-\$17,605.38	-\$49,846.97	
End Balance Checking (FNBC)	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	\$13,319.26	
End Balance Checking (BI)	\$24,899.69	\$20,026.33	\$11,693.52	\$14,111.54	\$14,272.08	
End Balance Savings (BI)	\$607,642.71	\$507,818.87	\$563,062.65	\$690,880.40	\$664,145.36	
<b>Total PPEL Fund</b>	<b>\$645,861.66</b>	<b>\$541,164.46</b>	<b>\$588,075.43</b>	<b>\$718,311.20</b>	<b>\$691,736.70</b>	<b>\$0.00</b>
<b>Debt Service Fund (40)</b>						
Beg Balance Fiscal Agent (BI)	\$2,416.80	\$79,683.58	\$156,474.54	\$233,788.47	\$311,114.49	
Revenues Checking	\$77,266.78	\$76,790.96	\$77,313.93	\$77,326.02	\$77,362.99	
Expenditures Checking						
End Balance Fiscal Agent (BI)	\$79,683.58	\$156,474.54	\$233,788.47	\$311,114.49	\$388,477.48	
<b>Total Debt Service Fund</b>	<b>\$79,683.58</b>	<b>\$156,474.54</b>	<b>\$233,788.47</b>	<b>\$311,114.49</b>	<b>\$388,477.48</b>	<b>\$0.00</b>
<b>Nutrition Fund (61)</b>						
Beg Balance Checking (BI)	\$100,376.21	\$82,950.93	\$35,439.63	\$8,959.19	-\$4,452.05	
Beg Balance Savings (BI)	\$67,205.86	\$38,723.66	\$89,316.73	\$114,311.91	\$150,916.10	
Revenue	\$48,114.52	\$50,627.04	\$50,000.69	\$111,605.49	\$9,324.15	
Expenditure	-\$94,020.66	-\$47,543.84	-\$51,520.29	-\$88,441.07	-\$76,867.42	
End Balance Checking (BI)	\$82,950.93	\$35,439.63	\$8,959.19	-\$4,452.05	\$18,720.54	
End Balance Savings (BI)	\$38,723.66	\$89,316.73	\$114,311.91	\$150,916.10	\$60,228.97	
<b>Total Nutrition Fund</b>	<b>\$121,674.59</b>	<b>\$124,756.36</b>	<b>\$123,271.10</b>	<b>\$146,464.05</b>	<b>\$78,949.51</b>	

SHENANDOAH ACCOUNT BALANCES						
<b>Childare Fund (62)</b>						
Beg Balance Checking (BI)	\$0.00	\$0.00	-\$155.00	\$15.44	-\$903.67	
Beg Balance Savings (BI)	\$0.00	\$0.00	\$670.00	\$1,295.42	\$1,365.87	
Revenue	\$0.00	\$670.00	\$1,225.42	\$1,270.45	\$1,145.00	
Expenditure	\$0.00	-\$155.00	-\$429.56	-\$2,119.11	-\$2,160.69	
End Balance Checking (BI)	\$0.00	-\$155.00	\$15.44	-\$903.67	-\$564.36	
End Balance Savings (BI)	\$0.00	\$670.00	\$1,295.42	\$1,365.87	\$10.87	
<b>Total Nutrition Fund</b>	<b>\$0.00</b>	<b>\$515.00</b>	<b>\$1,310.86</b>	<b>\$462.20</b>	<b>-\$553.49</b>	
<b>Total Checking Acct 1</b>	<b>\$199,893.27</b>	<b>\$199,920.33</b>	<b>\$199,945.72</b>	<b>\$205,707.23</b>	<b>\$205,734.32</b>	<b>#REF!</b>
<b>Total Checking Acct 10</b>	<b>\$832,684.47</b>	<b>\$372,942.61</b>	<b>\$479,892.67</b>	<b>\$132,089.00</b>	<b>\$426,133.98</b>	
<b>Total Savings Acct 14</b>	<b>\$4,878,260.46</b>	<b>\$4,364,661.71</b>	<b>\$4,505,593.40</b>	<b>\$5,918,159.17</b>	<b>\$5,690,858.54</b>	
<b>Grand Total General and Schoo</b>	<b>\$5,910,838.20</b>	<b>\$4,937,524.65</b>	<b>\$5,185,431.79</b>	<b>\$6,255,955.40</b>	<b>\$6,322,726.84</b>	<b>#REF!</b>
<b>Reconciliation</b>						
Bank Statement Checking (FNBC)	\$204,400.64	\$205,927.70	\$205,953.09	\$205,977.64	\$206,004.73	
Bank Statement Checking (BI)	\$1,078,936.87	\$623,480.48	\$532,676.56	\$404,562.23	\$428,293.94	
Bank Statement Savings (BI)	\$4,878,260.46	\$4,362,875.49	\$4,505,593.40	\$5,918,159.17	\$5,690,858.54	
Less Outstanding Checks	-\$250,759.77	-\$256,545.24	-\$58,791.26	-\$272,743.64	-\$2,430.37	
Outstanding Deposits/GJE		\$1,786.22				
<b>Total Reconciliation</b>	<b>\$5,910,838.20</b>	<b>\$4,937,524.65</b>	<b>\$5,185,431.79</b>	<b>\$6,255,955.40</b>	<b>\$6,322,726.84</b>	<b>\$0.00</b>
<b>Amount Reconciliation Off</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>#REF!</b>
<b>ACCOUNT</b>						
	<b>JULY</b>	<b>AUGUST</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>
<b>Activity Fund (21)</b>						
Beg Balance Checking (BI)	\$3,470.55	\$3,470.59	\$3,470.64	\$3,490.68	\$3,490.72	\$3,490.76
Beg Balance Checking (FNBC)	\$8,027.57	\$11,384.60	\$2,712.43	\$4,548.34	\$7,604.34	
Beg Balance Savings (FNBC)	\$87,807.04	\$94,158.18	\$101,257.26	\$128,567.44	\$150,817.29	
Revenues Savings	\$11,380.72	\$7,141.53	\$52,352.28	47251.56	\$33,114.76	
Expenditures Checking	-\$1,672.51	-\$8,714.57	-\$23,186.15	-\$21,945.67	-\$35,534.88	
End Balance Checking (BI)	\$3,470.59	\$3,470.64	\$3,490.68	\$3,490.72	\$3,490.76	
End Balance Checking (FNBC)	\$11,384.60	\$2,712.43	\$4,548.34	\$7,604.34	\$1,882.58	
End Balance Savings (FNBC)	\$94,158.18	\$101,257.26	\$128,567.44	\$150,817.29	\$154,118.89	
<b>Total Activity Fund</b>	<b>\$109,013.37</b>	<b>\$107,440.33</b>	<b>\$136,606.46</b>	<b>\$161,912.35</b>	<b>\$159,492.23</b>	<b>\$0.00</b>
<b>Scholarships (81)</b>						
Beg Balance Savings FNBC	\$383,051.57	\$381,598.80	\$381,649.00	\$379,195.89	\$379,241.08	
Revenues Savings	\$47.23	\$50.20	\$46.89	\$45.19	49.87	
Expenditures Checking	-\$1,500.00	-\$1,750.00	-\$750.00			
End Balance Savings (FNBC)	\$381,598.80	\$381,649.00	\$379,195.89	\$379,241.08	\$379,290.95	
End Balance Checking (FNBC)		-\$1,750.00	\$0.00	\$0.00	\$0.00	
<b>Total Scholarships</b>	<b>\$381,598.80</b>	<b>\$379,899.00</b>	<b>\$379,195.89</b>	<b>\$379,241.08</b>	<b>\$379,290.95</b>	<b>#REF!</b>
<b>Agency Fund (91)</b>						
Beg Balance Checking (FNBC)	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78	
Beg Balance Savings (FNBC)	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	
Revenues Savings					\$0.00	
Expenditures Checking					\$0.00	
End Balance Checking (FNBC)	\$174.78	\$174.78	\$174.78	\$174.78	\$174.78	
End Balance Savings (FNBC)	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	\$1,816.74	
<b>Total Agency Fund</b>	<b>\$1,991.52</b>	<b>\$1,991.52</b>	<b>\$1,991.52</b>	<b>\$1,991.52</b>	<b>\$1,991.52</b>	<b>\$0.00</b>
<b>Total Checking Acct 3</b>	<b>\$3,470.59</b>	<b>\$3,470.64</b>	<b>\$3,490.68</b>	<b>\$3,490.72</b>	<b>\$3,490.76</b>	<b>#REF!</b>
<b>Total Checking Acct 40</b>	<b>\$11,559.38</b>	<b>\$1,137.21</b>	<b>\$4,723.12</b>	<b>\$7,779.12</b>	<b>\$2,057.36</b>	
<b>Total Checking Acct 44</b>	<b>\$95,974.92</b>	<b>\$103,074.00</b>	<b>\$130,384.18</b>	<b>\$152,634.03</b>	<b>\$155,935.63</b>	
<b>Total Savings Acct 16</b>	<b>\$381,598.80</b>	<b>\$381,649.00</b>	<b>\$379,195.89</b>	<b>\$379,241.08</b>	<b>\$379,290.95</b>	
<b>Grand Total Activity Accounts</b>	<b>\$492,603.69</b>	<b>\$489,330.85</b>	<b>\$517,793.87</b>	<b>\$543,144.95</b>	<b>\$540,774.70</b>	<b>#REF!</b>



County of Page  
Abstract of Votes

We, the undersigned members of the Page County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast at the City/School Election held on Tuesday, November 2, 2021, for the office of Shenandoah School Director At-Large as shown by the county abstract returns.

**Shenandoah School Director At-Large**

Adam Van Der Vliet	Received Seven Hundred and Twenty-Two (722) votes
Kristofer B Anderzhon	Received Six Hundred and Ten (610) votes
Jean Fichter	Received Eight Hundred and Sixty-One (861) Votes
Clint Wooten	Received Seven Hundred and Twenty-Four (724) votes
Scattering	Received Fifteen (15) votes

**Total** **Two Thousand Nine Hundred and Thirty-Two (2932) votes**

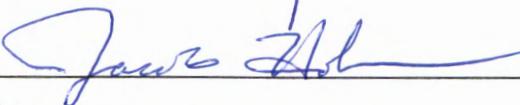
**We therefore declare:**

Adam Van Der Vliet to be duly elected for the office of Shenandoah School Director At-Large for the term of 4 years.  
Jean Fichter to be duly elected for the office of Shenandoah School Director At-Large for the term of 4 years.  
Clint Wooten to be duly elected for the office of Shenandoah School Director At-Large for the term of 4 years.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors at Clarinda, the county seat of Page County, this Tuesday, November 16, 2021.

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Board Member

  
\_\_\_\_\_  
Board Member

  
\_\_\_\_\_  
County Auditor and Clerk of the Board of Supervisors

(Seal)

Attest:

Members of the  
Board of  
Supervisors and  
ex-officio County  
Board of  
Canvassers

County of Page  
Abstract of Votes

We, the undersigned members of the Page County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast at the City/School Election held on Tuesday, November 2, 2021, for the office of Shenandoah School Director To Fill A Vacancy as shown by the county abstract returns.

**Shenandoah School Director To Fill a Vacancy**

Benne Rogers	Received One Thousand and Eighty-One (1081) votes
Scattering	Received Nineteen (19) votes
<b>Total</b>	<b>One Thousand and One Hundred (1100) votes</b>

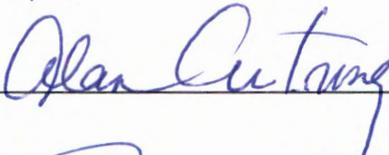
**We therefore declare:**

Benne Rogers to be duly elected for the office of Shenandoah School Director To Fill A Vacancy for the term of 2 years.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors at Clarinda, the county seat of Page County, this Tuesday, November 16, 2021.

  
\_\_\_\_\_

Chairperson

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

County Auditor and Clerk of the Board of Supervisors

(Seal)

Attest:

Members of the  
Board of  
Supervisors and  
ex-officio County  
Board of  
Canvassers

STATE OF IOWA  
ABSTRACT OF VOTES

Mills County, Iowa

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for this County, do hereby certify the following to be a true and correct abstract of the votes cast in this County at the 2021 Mills County City/School Election held on the 2nd day of November, 2021, as shown by the tally lists returned from the several election precincts.

Shenandoah School Board At Large

Mills

Kristofer B Anderzhon	Received zero (0) votes
Jean Fichter	Received zero (0) votes
Adam Van Der Vliet	Received zero (0) votes
Clint Wooten	Received zero (0) votes
<b>Candidate Total</b>	<b>Zero (0) votes</b>
SCATTERING	Zero (0) votes
TOTAL	Zero (0) votes

Shenandoah School Board At Large - To Fill Vacancy

Mills

Benne Rogers	Received zero (0) votes
<b>Candidate Total</b>	<b>Zero (0) votes</b>
SCATTERING	Zero (0) votes
TOTAL	Zero (0) votes

**IN TESTIMONY WHEREOF**, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors.

Done at the county seat of Mills County, this 9th day of November, 2021.

Richard Couch  
Chairperson

(Seal)

[Signature]  
Carol Vinton

Members of the Board of Supervisors and ex-officio County Board of Canvassers

Attest: Carol Robert  
County Auditor and Clerk of the Board of Supervisors

First Name	Last Name	Organization	Start Date	End Date	Name of Fundraiser	What specific funds will be used for	Percentage of profit	Population
Stacy	Resh	SHENANDOAH CMTY SCH DIST	11/20/2021	12/10/2021	Great American Opportunities	library books	approximately 40%	Staff or General Public
Patty/Kiley	Roberts/Ryan	HS Winter Cheerleading	1/8/2022	1/8/2022	Princess Ball	Cheer Conferences, Cheer Supplies, Cheer Camps, Cheer Competition Events, Hotel Cost	35-40%	Other
Stephanie	Langner	SHS FCS	1/11/2022	1/31/2022	Pampered Chef	kitchen equipment for the FCS classrom	30%	Staff or General Public
Sarah	Martin	Shenandoah Community Schools	12/9/2021	12/22/2021	Dog Grooming and Pet Pictures	Equipment for Small Animal Vet Classes	85	Staff or General Public

**JASON RENANDER**  
**PAGE COUNTY ASSESSOR**

112 E. MAIN STREET, P.O. BOX 332  
CLARINDA, IA 51632  
712-542-2516 FAX: 712-542-6005  
jrenander@co.page.ia.us



Dear School Boards,

The Conference Board for the Page County Assessor will be meeting in January 2022. If there is not a resident of Page County on your School Board you cannot have representation on the Conference Board.

Please respond and let us know if there will be someone from your School Board, who it will be, and contact information so we can send them the necessary information when the time comes.

Thank you.

A handwritten signature in blue ink that reads "Jason Renander".

Jason Renander  
Page County Assessor

**REC'D**  
NOV 04 2021  
SUPERINTENDENT  
OF SCHOOLS

# Office of Fremont County Assessor

## Fremont County Courthouse

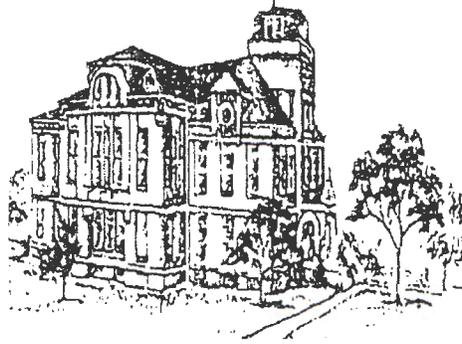
PO Box 760 Sidney IA 51652

Phone: (712)374-2631

Fax: (712)374-3202

E-mail: [vkirkpatrick@co.fremont.ia.us](mailto:vkirkpatrick@co.fremont.ia.us)

[www.co.fremont.ia.us](http://www.co.fremont.ia.us)



Vicki Kirkpatrick, Chief Deputy  
Lisa Phillips, Clerk

October 5, 2021

To All School Board  
Presidents

Dear Sir or Madam:

On your November or December agenda, please appoint a school board member to the Fremont County Conference Board. This person cannot be the Superintendent of the school. There also cannot be a pro-tem for this member.

There are usually two Conference Board meetings per year. The meetings will be in January and early February. These meetings are usually scheduled for 5:00 p.m. and last approximately one hour.

Please contact this office as soon as you know whom your representative will be.

Thank you very much.

Sincerely,

Vicki Kirkpatrick  
Chief Deputy Assessor

REC'D

OCT 08 2021

SUPERINTENDENT  
OF SCHOOLS





# MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

REDUCE YOUR OPERATING COSTS

REGAIN CONTROL OF YOUR EQUIPMENT

MORE TIME TO FOCUS ON YOUR BUSINESS

**Prepared For:**

Rob Addy  
High School Building  
1000 Mustang Dr  
Shenandoah, IA - 51601

# IMPORTANT CONTACTS

Rob Addy,

At Rasmussen Mechanical Services, we are dedicated to understand your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

This program gives you the power back to manage your business!

To the right, is your list of important contacts. Refer to the How I can help section to learn how each contact can be of service in the most responsive fashion.

I am personally thankful for the opportunity to be of service,

Dave Bodenstedt

## Account Manager

**Name:** Dave Bodenstedt

**How I Can Help:** I am your main point of contact. You can reach out to me whenever you would like. I can assist you in determining additional services, repairs, and customer support.

**Phone:** 402-679-3006

**Email:** dave.bodenstedt@rasmech.com

## Dispatcher

**Name:** Josh Madsen

**How I Can Help:** I am your service dispatcher. I can help with service schedules, invoices, and work order history.

**Phone:** 712-323-0541

**Email:** josh.madsen@rasmech.com



# PROGRAM OVERVIEW

## Scope of Work

The scope of this Agreement includes **Chiller, Boiler, DOAS, Makeup Air Unit (MAU), Glycol Feeder System**, preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating and/or cooling preventative maintenance as seasonal conditions require. Filters, coil cleanings, and annual belt changes for related equipment is included in the contract amount. Work has been quoted and shall be performed during normal business hours M-F 7-4.

**Visit one (fall)** will consist of tasks related to Heating season for the Chiller, Boiler, DOAS, MAU, & Glycol Feeder System PM's. Boiler PM consists combustion analysis and CSD1 safety report and inspection. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

***Please note:** boiler PM requires the following kits for the 2021 heating season. (Prices below included in proposal total, with the exception of the Emergency Service Kit)*

*Array Boiler Maintenance Kit 20156537 \$375.00 per boiler*

*Cleaning Kit 20136186 \$338.00 per boiler*

*It is also advised to stock an Array Boiler Emergency Service Kit 20156539 \$2,652.00*

**Visit two (spring)** will consist of tasks related to Cooling season for the Chiller and DOAS PM's. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

*Please note if any school location PM is declined, all proposals for Admin/preschool, K8, & High School are subject to requote due to having to recalculate travel time and estimated mileage.*

NO Gym / Auditorium RTU's & Pump PM's have been quoted per Rob.

# COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

NAME	TYPE	MFG NAME	MODEL	SERIAL
High Sch - ACCH-1 - Chiller	Chiller - Scroll	Daikin	AGZ120EDSEM N00	STNU200700107
High Sch - Boiler B-1	Boiler	Riello	AR 3000	FC290002440
High Sch - Boiler B-2	Boiler	Riello	AR 3000	FC09P000626
High Sch - DOAS- 1	Dedicated Outdoor Air System	Valent	VPRP-110-10C- 20I-A-1DC	16544040
High Sch - FCS - Makeup Air Unit - MAU 1	Makeup Air Unit	Valent	VX-112-7.5D-1	16546519
High Sch - Glycol Feed System 1	Feedwater Tank	JL Wingert	TBD	-
High Sch - Shop Makeup Air Unit	Makeup Air Unit	Greenheck	DGX-120-H32- DB	14828156 16L

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Chiller - Scroll(s)** listed equipment below.

## High Sch - ACCH-1 - Chiller

- Pre-Startup Checkout
  - Circulate evaporator water, checking for proper system pressure and evaporator pressure drop. Compare the pressure drop to the evaporator water pressure drop curve
  - Check water treatment and proper glycol percent, if used
  - Check that all refrigerant valves are either opened or closed as required for proper operation of the chiller.
  - Check all refrigerant lines to insure that they will not vibrate against each other or against other chiller components and are properly supported.
  - Look for any signs of refrigerant leaks around the condenser coils.
- Pre-Startup Electrical Check Out
  - Check all control wiring by pulling on the wire at connections and tighten all screw connections. Check plug-in relays for proper seating and to insure retaining clips are installed.
  - Start up steps:
    - Set the chilled water setpoint to the required temperature.
    - Check refrigerant sight glass for flashing
      - Check the liquid line sight glasses
  - Check compressor discharge pressures (each circuit)
    - Check compressor subcool (each circuit)
  - Measure volts/amps of compressor 2 (if applicable)
  - Measure volts/amps of compressor 4 (if applicable)
  - Measure volts/amps of condenser fan motor 2 (if applicable)
  - Measure volts/amps of condenser fan motor 4 (if applicable)
- Check and measure capacitor(s)
  - Fall PM
- Check the pump operation and vent all air from the system
- Flush System and clean all water strainers before placing the chiller into service.
- Check all exposed brazed joints for evidence of leaks.
  - Check all valve stem packing for leaks.
- Check all connections and all refrigerant threaded connectors.
- Connect refrigerant service gauges to each refrigerant circuit before starting unit.
  - Open all electrical disconnects and check all power wiring connections. Start at the power block and check all connections through all components to and including the compressor terminals.
- Check at the power block or disconnect for the proper voltage and proper voltage between phases before starting the unit
  - Verify chiller water flow rate
- Check Compressor Oil Level (each circuit)
  - Check Rotation of condenser fans.
- Check compressor suction pressures (each circuit)
  - Check compressor superheat (each circuit)
    - Measure volts/amps of compressor 1
- Measure volts/amps of compressor 3 (if applicable)
  - Measure volts/amps of condenser fan motor 1
- Measure volts/amps of condenser fan motor 3 (if applicable)
  - Check contactor(s)
- Record Chiller Liquid Line Temp
- If chilled water system is not drained, maintain power to the compressor to prevent freezing. Maintain

to the evaporator heater to prevent freezing. Maintain heat tracing on the chilled water lines.

- Leave electrical power to the unit on, so the compressor crankcase heaters will keep the liquid refrigerant out of the compressor oil.

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Boiler(s)** listed equipment below.

## **High Sch - Boiler B-1**

## **High Sch - Boiler B-2**

- Procure Array Boiler Maintenance Kit 20156537 and install parts
  - Check the pressure of the hydraulic system
- Check air piping and verify if leaks are present
  - Verify the condensate discharge system
- Inspect and test the reset button of low water cut off
  - Combustion test and analysis
    - Check ignition electrode
  - Clean condensate discharge
    - Check control parameters
    - Check wiring and connections
- Verify the flame stability and signal strength
  - Verify proper water quality per O&M

- Procure Cleaning Kit 20136186 and use cleaning components per O&M
- Check vent piping and verify if leaks are present
  - Check relief valves
  - Test low water cut off
- Check all piping (gas and water) for leaks
- Verify condition of flue and air system (including Venturi and fan)
- Clean the combustion chamber (including the burner tube)
- Safety block check, modulation range check, gas valve closing after burner stop
  - Check for gas piping leak
    - Verify startup
  - Inspect the burner gasket
- Shut off the boiler for spring season

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Dedicated Outdoor Air System(s)** listed equipment below.

## High Sch - DOAS- 1

- Check door seals, tighten handles as needed
  - Clean coils
- Check the drain trap for any sediment
- Check all damper linkages to make sure they are operating smoothly
  - Clean the damper rod bushings
- Tighten Blower fan wheel, bolts, and set screws.
- Tighten motor mounting bolts and blower/motor assembly support bolts
- Inspect the filters and clean or change as needed
- Measure volts/amps of compressor 2 (if applicable)
- Measure volts/amps of compressor 4 (if applicable)
- Measure volts/amps of condenser fan motor 2 (if applicable)
- Measure volts/amps of condenser fan motor 4 (if applicable)
  - Check and measure capacitor(s)
- Check compressor discharge pressures (each circuit) (spring)
- Check compressor subcool (each circuit) (spring)
  - Inspect burner assembly / clean (fall)
- Check ignition system for proper operation (fall)
  - Check and clean pilot assembly (fall)
- Check the condition of gaskets around doors
  - Clean Drain Pans
- Return the trap to operating position before the cooling season starts
- Check that the damper blade seals are in good condition
- Clean the inside of the unit with disinfectant to prevent dirt buildup microorganism growth
  - Clean dirt from the Blower wheel
- Inspect and clean the flat plate heat exchanger
  - Measure volts/amps of compressor 1
- Measure volts/amps of compressor 3 (if applicable)
  - Measure volts/amps of condenser fan motor 1
- Measure volts/amps of condenser fan motor 3 (if applicable)
  - Check contactor(s)
- Check compressor suction pressures (each circuit) (spring)
- Check compressor superheat (each circuit) (spring)
- With the unit running, check and record the: ambient temperature (semi)
  - Check combustion fan (fall)
- Inspect flue, draft diverter and clean air screen (fall)

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Makeup Air Unit(s)** listed equipment below.

## **High Sch - Shop Makeup Air Unit**

- Examine and Clean Burners, Igniters, and Flame Rods
  - Check starters and contact surfaces
  - Check all safety controls
- Lube motors/bearings where applicable
  - Check motor supports
  - Check unusual noises/vibrations
- Check Filters advise if cleaning is needed
- Check power supply operation
- Check operating temperatures
- Check all operating controls
- Check fan wheels - clean as required
- Check and clean outside air intakes
  - Check and clean pilot assembly
- Verify louver operation. Clean / lube as needed

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Makeup Air Unit(s)** listed equipment below.

## High Sch - FCS - Makeup Air Unit - MAU 1

- Check door seals, tighten handles as needed
  - Clean coils
- Check the drain trap for any sediment
- Check all damper linkages to make sure they are operating smoothly
  - Clean the damper rod bushings
- Tighten Blower fan wheel, bolts, and set screws.
- Tighten motor mounting bolts and blower/motor assembly support bolts
  - Lubricate blower motor if applicable
- Inspect the filters and clean or change as needed
- Measure volts/amps of compressor 2 (if applicable)
- Measure volts/amps of compressor 4 (if applicable)
- Measure volts/amps of condenser fan motor 2 (if applicable)
- Measure volts/amps of condenser fan motor 4 (if applicable)
  - Check and measure capacitor(s)
- Check compressor discharge pressures (each circuit) (spring)
- Check compressor subcool (each circuit) (spring)
  - Inspect burner assembly / clean (fall)
- Check ignition system for proper operation (fall)
  - Check and clean pilot assembly (fall)
- Check the condition of gaskets around doors
  - Clean Drain Pans
- Return the trap to operating position before the cooling season starts
- Check that the damper blade seals are in good condition
- Clean the inside of the unit with disinfectant to prevent dirt buildup microorganism growth
  - Clean dirt from the Blower wheel
- Check rubber isolators (if applicable) for deterioration.
  - Change belts as needed
  - Measure volts/amps of compressor 1
- Measure volts/amps of compressor 3 (if applicable)
  - Measure volts/amps of condenser fan motor 1
  - Measure volts/amps of condenser fan motor 3 (if applicable)
    - Check contactor(s)
- Check compressor suction pressures (each circuit) (spring)
- Check compressor superheat (each circuit) (spring)
- With the unit running, check and record the: ambient temperature (semi)
  - Check combustion fan (fall)
- Inspect flue, draft diverter and clean air screen (fall)

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Feedwater Tank(s)** listed equipment below.

## **High Sch - Glycol Feed System 1**

- Check the pressure of the hydraulic system
- Check pump for proper operation
- Check for wear on the pressure switch contacts
- Check the piping and tubing to insure proper discharge of the glycol solution
- Check pump/motor for noises or leaks
- Check adjustment seal on Brass Pressure Relief Valve

# PROGRAM OVERVIEW

## Agreement Terms

This Agreement is to commence on 2021-10-01 and continue for a term of 1 year. Contract is set to expire on 2022-09-30. Payments are to be made on Annual intervals. Seller's Terms and Conditions can be found at <https://www.rasmech.com/terms>.

*\*Please note, this agreement does not include any sales and/or use tax.*

## Program Investment

### Year One

**SEVEN THOUSAND, SEVEN HUNDRED TEN DOLLARS.....\$7,710.00**

## For Approval

Print Name

Signature for Approval

Date Accepted

Purchase Order # (If applicable)

## EMERGENCY SERVICE KIT

- Part No.
- 20156539

### Components

Part No	Description
20120196	4A 500V Fuse
20120118	Exhaust Flapper Valve
20120076	Seal for Flapper Valve
20120079	Condensate Trap
OCR105930	Air Vent Valve
OCR107037	High Limit Sensor
20060687	Supply Sensor
20120074	Flow meter
20098172	Relief Valve 75PSI
20098148	Gas Valve
20098043	Seals for Gas Valve (2)
20098040	Gas Supply Seals (2)
20098161	Low Gas Pressure Switch
20126738	High Gas Pressure Switch
20120170	Flue/Condensate pressure switch
20098056	Air Pressure Switch
20098080	Boiler Supply temp sensor
20116627	Low Water Cut-off Probe
20093984	Ignition cable
20060566	Ignition electrode
20102379	Graphite electrode gaskets (2)
20120157	Water Pressure Switch
20149747	Relay 2-pole 16A

20154916	16A Relay holder
20154912	Relay 2-pole 12A
20154913	12A Relay holder



- Part No.
- 20156537

## Components

Part No	Description
<b>20101521</b>	Fan Seals (8)
<b>20060566</b>	Ignition electrode
<b>20102379</b>	Graphite electrode gaskets (2)
<b>OCR105917</b>	Burner Tube Gaskets (8)
<b>20101605</b>	Burner Flange O-Rings (8)





# MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

REDUCE YOUR OPERATING COSTS

REGAIN CONTROL OF YOUR EQUIPMENT

MORE TIME TO FOCUS ON YOUR BUSINESS

**Prepared For:**

Rob Addy  
Shenandoah K-8 Building  
601 Dr Creighton Cir  
Shenandoah, IA - 51601

# IMPORTANT CONTACTS

Rob Addy,

At Rasmussen Mechanical Services, we are dedicated to understand your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

This program gives you the power back to manage your business!

To the right, is your list of important contacts. Refer to the How I can help section to learn how each contact can be of service in the most responsive fashion.

I am personally thankful for the opportunity to be of service,

Dave Bodenstedt

## **Account Manager**

**Name:** Dave Bodenstedt

**How I Can Help:** I am your main point of contact. You can reach out to me whenever you would like. I can assist you in determining additional services, repairs, and customer support.

**Phone:** 402-679-3006

**Email:** dave.bodenstedt@rasmech.com

## **Dispatcher**

**Name:** Josh Madsen

**How I Can Help:** I am your service dispatcher. I can help with service schedules, invoices, and work order history.

**Phone:** 712-323-0541

**Email:** josh.madsen@rasmech.com



# PROGRAM OVERVIEW

## Scope of Work

The scope of this Agreement includes **Cooling Tower, Boiler, Heat Exchanger, and Water Heater** preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating and/or cooling preventative maintenance as seasonal conditions require. Work has been quoted and shall be performed during normal business hours M-F 7-4.

**Visit one (fall)** will consist of tasks related to Heating season for the Cooling Tower, Boiler, & Water Heater. A CSD-1 safety report and inspection as well as a burner tune-up and combustion analysis will also be performed on this trip for the boilers. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

**Visit two (spring)** will consist of tasks related to Cooling season for the Cooling Tower, Heat Exchanger, and Boiler shutdown. Rasmussen shall use a scale remover process to remove scale from heat exchanger. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

*Please note if any school location PM is declined, all proposals for Admin/preschool, K8, & High School are subject to requote due to having to recalculate travel time and estimated mileage.*

NO Pump PM's per Rob.

# COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

<b>NAME</b>	<b>TYPE</b>	<b>MFG NAME</b>	<b>MODEL</b>	<b>SERIAL</b>
K8 - Boiler 1	Boiler	Bryan	AB250-W-FDG	87472
K8 - Boiler 2	Boiler	Bryan	AB250-W-FDG	87488
K8 - Boiler Burner 1	Burner	Gordon Piatt	SR8.1-G-10	NA
K8 - Boiler Burner 2	Burner	Gordon Piatt	SR8.1-G-10	NA
K8 - Heat Exchanger	Heat Exchanger	Tranter	UFX-42-5-HP- 171	93312
K8 - Water Heater	Hot Water Heater	PVI	1000 P 600A-TP	0801104804
K8 - Water Heater Burner 3	Burner	PVI	BG400	276640
K8 Cooling Tower 1	Cooling Tower	BAC	TBD	-

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Boiler(s)** listed equipment below.

## **K8 - Boiler 1**

- Make visual inspection of gauges, monitors, and indicators
- Check low draft, fan, air pressure and damper position interlocks of power burner
- Inspect flue gas passages and the exterior surfaces of the boiler tubes
  - Check boiler pressure vessel and piping
    - Test Low-Water Fuel Cutoff
  - Verify Low-Water Fuel Cutoff M/R
    - Test Forced Circulation
  - Test Fuel Safety Shutoff Valve, Main
    - Test Pilot Safety Shutoff Valve
    - Test High Gas Pressure M/R
    - Test Purge Air Flow Switch
    - Test Flame Detector, Scanner
  - Test / Verify Safety Relief Valve #1
  - Test Unregulated Inlet Pressure
    - Test Manifold, High Fire
    - Test Combustion Air Intake
  - Boiler shut down in the spring

## **K8 - Boiler 2**

- Make visual check of instrument and equipment settings against factory recommended specifications
  - Perform leakage tests on pilot and main gas
- Clean any accumulation of soot or debris from flue gas passages and exterior boiler tube surfaces
- CSD1 (<250HP) / NFPA-85 (>250HP) Safety Report Submission (Annual)
  - Test Forced Circulation
  - Test Water Temperature
- Test High Water Temperature Limit M/R
- Test Fuel Safety Shutoff Valve, Secondary
  - Test / Verify Combustion Air Switch
  - Test / Verify Low Gas Pressure M/R
  - Test Flame Safeguard, Primary
    - Test Low Fire Start Switch
  - Test / Verify Main Gas Regulator
  - Test Regulated Outlet Pressure
  - Test Intake Air Louver, Proof
    - Verify Screen Clean

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Burner(s)** listed equipment below.

## **K8 - Boiler Burner 1**

- Combustion Analysis / Burner Tuning - Report Submission (Annual)
  - Adjust Gas input if needed
- Record Gas Input & Output Pressures per fire setting
- Record CO2 Volume percentage per fire setting
  - Record CO PPMN per fire setting
  - Record Flue Gas Temp per fire setting

## **K8 - Boiler Burner 2**

## **K8 - Water Heater Burner 3**

- Verify operation status of safety devices
  - Adjust Air Damper
- Record Manifold Pressure WC per fire setting
- Record O2 Volume percentage per fire setting
  - Record Efficiency % per fire setting
  - Record Ambient Air Temp per fire setting

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Hot Water Heater(s) listed equipment below.

## **K8 - Water Heater**

- Operational inspection after burner tuning
- Perform CSD1 and provide report

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Heat Exchanger(s)** listed equipment below.

## **K8 - Heat Exchanger**

- Visually check for leaks.
- Verify pressure gauge and thermometer accuracy
- Check operating safety devices
- Verify operation of Sump Tank
- Tighten all mechanical connections.
- Check and clean strainers if present.
- Clean exterior surfaces as needed.
- Flush Heat Exchanger System with Scale remover

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Cooling Tower(s)** listed equipment below.

## **K8 Cooling Tower 1**

- Inspect General Condition of Unit
  - Clean and Flush Sump
- Check and Adjust Sump Water Level
  - Inspect and clean Spray Nozzles
    - Check and Adjust Bleed Rate
  - Check Motor Voltage and Current
    - Lubricate Fan Motor Bearings
- Check Fan and Pump Motor for Proper Rotation
  - Check Tower Loop control
- Check Unit for Unusual Noise or Vibration
  - Check Sock Filter Cartridge(s)
- Clean Debris from Unit
  - Clean Sump Strainer
- Inspect Heat Transfer Section
- Check and Adjust Fan Belt Tension
- Check Fan Bearing Locking Collars
  - Lubricate Fan Shaft Bearings
- Lubricate Motor Base Adjusting Screw
- Check Sump tank and makeup water valve
  - Check Operation of Make-Up Valve
- Check Fan for Rotation Without Obstruction

# PROGRAM OVERVIEW

## Agreement Terms

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*\*Please note, this agreement does not include any sales and/or use tax.*

## Program Investment

### Year One

**FOUR THOUSAND, EIGHT HUNDRED THIRTY-SIX DOLLARS.....\$4,836.00**

## For Approval

Print Name

Signature for Approval

Date Accepted

Purchase Order # (If applicable)



# MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

REDUCE YOUR OPERATING COSTS

REGAIN CONTROL OF YOUR EQUIPMENT

MORE TIME TO FOCUS ON YOUR BUSINESS

**Prepared For:**

Rob Addy  
SHENANDOAH COMM  
SCHOOL DIST  
304 W NISHNA ROAD  
SHENANDOAH, IA - 51601

# IMPORTANT CONTACTS

Rob Addy,

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**Email:** josh.madsen@rasmech.com



# PROGRAM OVERVIEW

## Scope of Work

The scope of this Agreement includes **Boiler** preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating preventative maintenance as seasonal conditions require. Work has been quoted and shall be performed during normal business hours M-F 7-4.

**Visit one (fall)** will consist of tasks related to Boiler PM. A CSD-1 safety report and inspection as well as a burner tune-up and combustion analysis will also be performed on this trip for the boilers. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

**Visit two (spring)** will consist of tasks related to Boiler shutdown. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be repaired on a T&M basis.

*Please note if any school location PM is declined, all proposals for Admin/preschool, KB, & High School are subject to requote due to having to recalculate travel time and estimated mileage.*

NO Pump PM's has been quoted per Rob.

# COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

<b>NAME</b>	<b>TYPE</b>	<b>MFG NAME</b>	<b>MODEL</b>	<b>SERIAL</b>
Admin - Boiler 1	Boiler	LES	HF3-60	07F-4532
Admin - Boiler Burner 1	Burner	Webster	JB1G-03- RM7898A-M.12- UL/CSD1	U99519A-01

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Boiler(s)** listed equipment below.

## **Admin - Boiler 1**

- CSD1 (<250HP) / NFPA-85 (>250HP) Safety Report Submission (Annual)
  - Test Forced Circulation
  - Test Water Temperature
- Test Fuel Safety Shutoff Valve, Main
  - Test Pilot Safety Shutoff Valve
  - Test Flame Safeguard, Primary
    - Test Low Fire Start Switch
- Test / Verify Main Gas Regulator
- Test Regulated Outlet Pressure
  - Verify Screen Clean
- Test Low-Water Fuel Cutoff
  - Verify Low-Water Fuel Cutoff M/R
- Test High Water Temperature Limit M/R
- Test Fuel Safety Shutoff Valve, Secondary
  - Test Purge Air Flow Switch
  - Test Flame Detector, Scanner
- Test / Verify Safety Relief Valve #1
- Test Unregulated Inlet Pressure
  - Test Manifold, High Fire
- Boiler shut down in the spring

# MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Burner(s)** listed equipment below.

## **Admin - Boiler Burner 1**

- Combustion Analysis / Burner Tuning - Report Submission (Annual)
  - Adjust Gas input if needed
- Record Gas Input & Output Pressures per fire setting
- Record CO<sub>2</sub> Volume percentage per fire setting
  - Record CO PPM per fire setting
  - Record Flue Gas Temp per fire setting
- Verify operation status of safety devices
  - Adjust Air Damper
- Record Manifold Pressure WC per fire setting
- Record O<sub>2</sub> Volume percentage per fire setting
  - Record Efficiency % per fire setting
  - Record Ambient Air Temp per fire setting

# PROGRAM OVERVIEW

## Agreement Terms

This Agreement is to commence on 2021-10-01 and continue for a term of 1 year. Contract is set to expire on 2022-09-30. Payments are to be made on Annual intervals. Seller's Terms and Conditions can be found at <https://www.rasmech.com/terms>.

*\*Please note, this agreement does not include any sales and/or use tax.*

## Program Investment

### Year One

**NINE HUNDRED FIFTY-NINE DOLLARS.....\$959.00**

## For Approval

Print Name

Signature for Approval

Date Accepted

Purchase Order # (If applicable)



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## Service & Repair Order Sheet

### Facility Indoor & Outdoor Service & Repair Order Sheet

√ the end column for Services you would like completed

Report #	Facility	Area	Work needed	Price	√
20-80975SA	Shenandoah MS, Main Gym		Service and Inspection	Completed	
Service and Inspection: (6) backstops <i>Includes floor protection</i>				\$ 1,690	
*Install (6) Basketball Backstop Safety Straps on retractable backstops				\$ 4,200	✓
20-80980SA	Shenandoah HS, Main Gym		Service and Inspection	Completed	
Install (20) 6x12" BR Bulldog™ Drive Rollers to restore traction and straight, even operation				\$ 14,478	
Service and Inspection: (6) backstops, (1) divider curtain <i>Includes floor protection</i>				\$ 2,015	
20-80985	Shenandoah HS, Football Home		General service, check, adjust and tighten	\$ 1,925	
20-80990	Shenandoah HS, Football Visitor		General service, check, adjust and tighten	\$ 523	
<b>Power Upgrades Available</b>					
ADA: Add wheelchair spaces to meet requirements				Inquire	
				+ Lift Charge	\$ 300/day
				+ Mandatory Service Fee	\$ 934
<b>TOTAL SERVICE &amp; REPAIR*</b>				<b>\$ 4,200</b>	

To complete your order please fill out the information below, sign and fax to our office as soon as possible at (877)-994-1715.

#### Shenandoah Community School District

304 West Nishna  
Shenandoah, IA 51601

Purchase Order # \_\_\_\_\_

Date of acceptance: \_\_\_\_\_

Facility Representative Signature

Print Name

Title

Date

*Kevin Foley*  
BR Bleacher Representative

*Kevin Foley*  
Print Name

*Sales*  
Title

*11/30/21*  
Date

All prices quoted must be accepted in writing, purchase order or contract within 30 days of this report. Prices may be subject to change after 30 days.

\*Prices for repairs and upgrades are contingent upon completion at time of service. If repairs and upgrades are not being completed with service, additional charges may apply.

Overhead athletic equipment work may require a suitable lift. If your school has a lift that meets BR Bleachers' safety requirements and our use of same is approved by school, no additional charges will apply. If a suitable lift for a working height over 26' needs to be provided by BR Bleachers, additional fees may apply.

\*If a specialized lift, scaffolding, and/or floor protective materials are needed, additional charges may apply.



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# Service & Repair Order Form

## Facility Indoor & Outdoor Service & Repair Order Sheet

12/1/2021

To complete your order please fill out the information below, sign and fax to our office as soon as possible

Report #	Facility	Area	Work to be performed	Price	✓
21-17325-A	Shenandoah	HS-Main gym	Remove (2) row from West bank 12 row Interkal Vecta VOS bleachers. No work for observation platform access ladder or disposal of removed materials	\$ 5,240	
Sales Tax- To be added at invoice (if applies)				TBD	
<b>TOTAL SERVICE &amp; REPAIR*</b>					

at (877)-994-1715.

**Shenandoah Community School District**  
304 West Nishna  
Shenandoah, IA 51601

Purchase Order # \_\_\_\_\_

Date of acceptance: \_\_\_\_\_

Facility Representative Signature

Print Name

Title

Date

BR Bleacher Representative

Print Name

Title

Date

**All prices quoted must be accepted in writing, purchase order or contract within 30 days of this report. Prices may be subject to change after 30 days.**

**\*Prices for repairs and upgrades are contingent upon completion at time of service. ^If repairs and upgrades are not being completed with service, additional charges may apply.**

\*See Terms and Conditions

GENERAL TERMS & CONDITIONS: BR Bleachers (BR) pricing includes products & services per your specifications & per the terms & conditions shown herein. In the unlikely event of a manufacturing defect, BR's liability is limited to the replacement of the part and installation. 30% restocking fee on non-customized products ordered in error. Sales of customized parts or products including (but not limited to): Plastic Replacement Seats; Bleacher Boards; Replacement Power Systems; Aisle way Systems, etc. are final and returns and/or refunds due to customer ordering errors are not permitted. Payment due in full upon receipt of BR's invoice. Credit card payments are subject to an additional 3% service charge. Credit card payments are not a substitute if "good as cash" payment is required by our accounting department.

LABOR: Unless otherwise stated herein & approved by an officer of BR in writing: 1) Prices based on all work being performed by BR & not split with other firms or individuals. 2) All work to be performed during normal weekday, non-holiday business hours, (weather permitting if outdoors) on a continuous business days, without interruption, until completed. 3) Electrical work does not include the parts or labor to install the power supply to equipment being installed.

OVERHEAD WORK: If customer supplies lift, it must: 1) Be readily available in the area being serviced; 2) Be fully powered, battery must hold a full charge, and must be fully charged upon arrival; 3) Be in safe, well maintained condition; 4) Have all safety features & safety harnesses in place. We reserve the right to inspect lift condition & function before use. If it not in satisfactory condition the customer will be required to pay for lift rental. If delayed or required to return later due to rental lift unavailability or related delays, additional charges will also apply. For your safety, students & staff may not be use the gym while overhead work is in progress.

PRICING & EXCLUSIONS: Unless otherwise stated herein & approved by an officer of BR in writing: 1) Pricing good for 30 days. 2) Pricing does not include certified or shop drawings, taxes, permits, bonds, engineer's drawings, other equipment installations, commissions, local code compliances, ADA compliance or other extraneous fees. 3) If so required by state or local statutes/codes, the customer is responsible for obtaining all necessary building, occupancy, or any other work permits. 4) Customer responsible for all site preparations as required by applicable code(s) & as per BR specifications and/or recommendations.

MATERIAL SHORTAGES & DEFECTS: Missing, discolored or damaged materials must be noted on the bill of lading at time of arrival & reported to BR immediately. BR is not responsible for the cost to replace damaged, defective or missing materials that are not noted on the bill of lading upon arrival or have not been immediately reported to BR.



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## *Service & Repair Order Form*

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Colors of plastic seating, other plastic, vinyl, or wood stains are approximate & may not exactly match the color of existing parts. It is normal for them to fade & wear quickly. In the unlikely event of a manufacturing defect, BR's liability is limited to the replacement of the part only.

Vendor	RFP met deadline?	Has SCSD worked with vendor?	Product	Quantity	Unit Cost	Device Pricing	White glove Pricing	Licensing	Total Cost	Total Cost Bid		
CDW-G	Yes	Yes	Chromespin 713	890	\$730.00	\$649,700.00		\$28,480.00	\$678,180.00			
			Dell 9520 32G	8	\$2,900.00	\$23,200.00			\$23,200.00			
			Dell 9520 16G	125	\$2,685.00	\$335,625.00			\$335,625.00			
			Dell 3240 Desktop	6	\$1,188.00	\$7,128.00			\$7,128.00			
			Option of White Glove for Student Devices	890	\$6.00		\$5,340.00			\$1,044,133.00		
			Option Lease agreement for 3 years	3	\$340,446.96					\$1,049,473.00		w/ white glove
			Option Lease agreement for 3 years w/ white glove	3	\$342,308.21					\$1,021,340.88		
										\$1,026,924.63		w/ white glove
Imperium	Yes	Yes	Chromespin 713 Student	890	\$871.98	\$776,062.20			\$776,062.20			
			Dell 3240 Desktop	6	\$1,240.48	\$7,442.88			\$7,442.88			
			Microsoft Surface Book III	131	\$2,882.27	\$377,577.37			\$377,577.37			
			Docking Station for Surface	131	\$207.09	\$27,128.79			\$27,128.79			
			Adapter for Surface	131	\$31.66	\$4,147.46			\$4,147.46		\$1,192,358.70	
			White Glove	1029	\$100.00		\$102,900.00					
			Asset Tagging	1029	\$10.00		\$10,290.00				\$1,305,548.70	w/ white glove & asset tagging
RTI	Yes	Yes	CTO C1030	890	\$1,064.00	\$946,960.00						
			HP Z2 Desktop	6	\$1,128.00	\$6,768.00						
			No quote for staff machines									
Sterling	Yes	Yes	Chromespin 713 Student	890	\$783.72	\$697,510.80		\$28,480.00				
			Dell Precision 3240 Desktop	6	\$2,185.87	\$13,115.22						
			No quote for staff machines									
			White Glove/Asset Tagging			\$11,570.00			\$11,570.00			
Zones	Yes	No	Chromespin 713 Student	890	\$771.28	\$686,439.20			\$686,439.20			
			Smart by ZBook	8	\$2,076.81	\$16,614.48			\$16,614.48			
			Elitebook X360 with Docking	125	\$1,895.00	\$236,875.00			\$236,875.00			
			Dell Precision 3240 Desktop	6	\$1,367.43	\$8,204.58			\$8,204.58		\$959,703.26	
			White Glove	890	\$12.00		\$10,680.00				\$970,383.26	w/ white glove