Shenandoah Community School District

Minutes of the Regular Meeting of the Board of Directors – June 10, 2019

Administration Board Room

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Kip Anderson, Jean Fichter, Kathy Langley and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes. Absent was Director Greg Ritchey.

**Mission Statement:**

The SCSD Mission Statement was read by Director Kathy Langley.

**Welcome to Audience:**

Board President Jean Fichter welcomed everyone to the meeting.

**Open Forum:**

None

**Administrative Reports:**

Postponed to next meeting.

**Consent Agenda:**

Approve the consent agenda to include previous minutes, the financial accounts and the payment of bills. Personnel Requests: Contracts 2019-20: Molly Nuckolls, 4th Grade Teacher – BA Step 1/$37,280. Summer Camp Instructor @ $25/hr: Angel Dawson and Jamie Geho. Summer Camp Associates @ $15/hr: Janet Dukes, Linda Laughlin and Terri Henderson. Modifications: Tiffany Spiegel, Additional Special Education Duties - $2,000. Resignations: Deb Halbfass – effective May 24, 2019; Vanessa Keenan, 4th Grade – effective end of school year. Out of State Travel Requests: on attached sheet. Motion to approve by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

**Action Items:**

Approve Audit for FY18. Motion by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

Approve repayment of loan from Nutrition Fund to General Fund in the amount of $30,000. Motion by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

Approve creation of a Creative Writing Club at the high school. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve Teacher Handbook for 2019-20. Motion by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

Approve modification of Support Staff Handbook to include explanations of what qualifies for route pay and activity pay for bus drivers. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve the revised dismissal time for JK-4th grade students to 3:25 pm and the modification of the school calendar to included revised instructional hours and the modification of the student/parent handbook to include the revised dismissal time. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve the requested change orders with the Wilson Group including revising the depth of the window systems at the high school for $22,173, adding 16 type A windows at the high school for $23,555 and the addition of 3-4 windows at the JK-8 building for $17,853. After much discussion Director Van Der Vliet moved to approve, 2nd by Director Langley. Ayes – Fichter, Langley, Van Der Vliet; Nays – Anderson. Director Ritchey was absent. Motion passes.

Director Ritchey arrived at 5:40 p.m.

Approve retro-commissioning testing proposal from Carl A. Nelson for the HVAC system in the amount of $11,580. Motion by Director Langley, 2nd by Director Van Der Vliet. 5 Ayes – Motion passes.

**Next Board Meeting**: Work Session – June 24, 2019 at 5:00 p.m. Regular Meeting – July 8, 2019 at 5:00 p.m.

Adjournment at 5:49 pm. Motion by Director Ritchey, 2nd by Director Van Der Vliet. 5 Ayes – Motion passes.

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Board Secretary Board President