Shenandoah Community School District

Minutes of the Regular Meeting of the Board of Directors – April 8, 2019

Administration Board Room

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Kip Anderson, Jean Fichter, Kathy Langley and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes. Absent was Director Greg Ritchey.

**Mission Statement:**

The SCSD Mission Statement was read by Director Adam Van Der Vliet.

**Public Hearing – Proposed Budget FY20:**

The public hearing was opened at 5:01 pm. There was no public comment and the hearing was closed at 5:02.

**Welcome to Audience:**

Board President Jean Fichter welcomed everyone to the meeting.

**Open Forum:**

None

**Administrative Reports:**

*HS PBIS* – PBIS team members Linda Laughlin and Kerra Ratliff gave a presentation on the ways PBIS is being implemented at the high school.

**Consent Agenda:**

Approve the consent agenda to include previous minutes, the financial accounts and the payment of bills. Personnel Requests: Contracts 2018-19: Ashley Pease, PT Food Service – $12.57/hr; Ashley Pease, Summer Facility/Grounds - $12.60/hr; Debra Halbfass, PT Food Service – $11.57/hr probationary; Jacquelyn Sunderman, Intramural Soccer Sponsor - $25/hr; Jenifer Smalley, FT Food Service - $11.57/hr probationary; Kelsey Heintz – Intramural Soccer Sponsor - $25/hr. Contracts 2019-20: Angie Trowbridge, MS Cheer Sponsor - $1,093; Darin Pease, Head Bowling Coach - $4,560 pending licensing requirements are met; Emma Martin, HS Dance Coach - $1,864; Jay Soderberg, 5th Grade Teacher – BA Step 7/$44,930; Jay Soderberg, Asst. Boys Basketball Coach - $3,542; Molly Roberts, Asst. Volleyball Coach - $3,542; Tom Foutch, Asst. Bowling Coach - $3,542; Zach Dotzler, Spring Play Sponsor - $1,678. Resignations: Janie Stearns, MS Associate; Mary Karr, 3rd Grade Teacher; Traci Regan, Kindergarten Teacher – effective end of school year; Ryan Matheny, HS Asst. Baseball Coach – effective immediately. Transfers 2018-19: Kristin Edwards, PS Associate to Food Service Director - $45,000. Transfers 2019-20: Kelly Shaffer, 4th Grade to 6th Grade; Kerra Ratliff, HS Home/School Liaison to K8 Home/School Liaison; Maria Blake, 2nd Grade to MS Master Teacher. Fundraising Requests: on attached sheet. Out of State Travel Requests: on attached sheet. Grant Requests: Travel Grant with Iowa STEM and possibly Kiewit for robotics to attend the FRC Championship in Detroit. Approve the list of graduates for May 2019 pending all requirements are met. Motion to Approve by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

**Action Items:**

Approve FY20 Budget. Motion by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

Approve SU Insurance Environmental Control Components for $49,499. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve AEA Purchasing Agreement for Food, Ware Wash and Small Wares for 2019-20. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve Settlement with SSA+ for FY20 to include a multi-year (2) contract that will reopen on an annual basis for the limited purpose of negotiating base wage in the wages-salaries section of the Master Contract; a $.35 per hour increase of base wage employees for all classifications; a $.35 per hour base wage increase for all classifications except bus driver route pay; an increase in bus driver route pay by $2.00 per route ($36.30); bus drivers will be paid for required meetings, for a total package increase of 2.58%. Motion by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

Approve a stipend of $40 per month of employment for bus drivers with a CDL Class A or B with Passenger/School Bus/Air Brake endorsement on their license. Motion by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

Approve a 2.5% base increase for administrators and supervisors and non-negotiated salary positions (Home/School Liaison, K-8 Nurse, May Mentoring Coordinator) but does not include newly hired staff. Motion by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

Approve a 2.5% base increase for the Superintendent. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve a $.35/hour increase for central office hourly support staff. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve tuition reimbursement for supervisors and administrators limited to a 3 hour college class a year in a relevant field. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve Student/Parent Handbook for 2019-20. Motion by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

Approve purchasing a 77 passenger bus for $92,992 and an 84 passenger for $128,967 from School Bus Sales. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve the creation of 2 full-time hourly driving positions. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

Approve a 3 year renewal agreement with Timberline Billing Service for Medicaid reimbursement. Motion by Director Langley, 2nd by Director Van Der Vliet. 4 Ayes with Director Ritchey absent – Motion passes.

**Discussion Items:**

Review contract with Carl A. Nelson and Company for construction management: Dr. Nelson informed the board that the contract is currently being reviewed by the district attorney and will be an action item on a future board agenda.

**Next Board Meeting**: Special Meeting – April 22, 2019 at 10:00 a.m., Regular Meeting – May 13, 2019 at 5:00 p.m.

Adjournment at 5:24 pm. Motion by Director Van Der Vliet, 2nd by Director Langley. 4 Ayes with Director Ritchey absent – Motion passes.

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Board Secretary Board President