Shenandoah Community School District

Minutes of the Regular Meeting of the Board of Directors – December 10, 2018

Administration Board Room

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:02 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Kathy Langley and Greg Ritchey. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes. Absent were Directors Kip Anderson and Adam Van Der Vliet.

**Mission Statement:**

The SCSD Mission Statement was read by Director Kathy Langley.

**Welcome to Audience:**

Board President Jean Fichter welcomed everyone to the meeting.

**Open Forum:**

No one addressed the board.

**Consent Agenda:**

Approve the consent agenda to include previous minutes, the financial accounts and the payment of bills. Personnel Requests: Contracts: Amy Nielsen, Football Cheer Sponsor – 2019 year. Resignations: Shannon Gilbert, Asst. VB Coach. Fundraising Requests: on attached sheet. Out of State Travel Requests: on attached sheet. Motion to Approve by Director Ritchey, 2nd by Director Langley. 3 Ayes with Directors Anderson and Van Der Vliet absent – Motion passes.

**Action Items:**

Accept the donation of equipment from H&H. There will be some reoccurring costs. Motion to accept by Director Ritchey, 2nd by Director Langley. 3 Ayes with Directors Anderson and Van Der Vliet absent – Motion passes.

Approve contract with Brightspark Travel for the 2020 Junior/Senior trip to Washington DC, Philadelphia and New York City. Motion by Director Langley, 2nd by Director Ritchey. 3 Ayes with Directors Anderson and Van Der Vliet absent – Motion passes.

**Discussion Items:**

Retirement Incentive Plan: Dr. Kerri Nelson shared with the board that an informal survey showed there are 26 staff members interested in retirement in the next 5 years with 9 of those currently meeting the eligibility requirements that were used in the last retirement incentive offered. A retirement incentive for this year may be an action item for the January meeting.

Update of Facility Planning: Dr. Kerri Nelson updated the board on the progress of the facility planning. A meeting has taken place with the architects and also with several community groups over the last few weeks. A board work session is being planned for December 17th.

**Next Board Meeting**: Regular Meeting – January 14, 2019 at 5:00 p.m.

Adjournment at 5:17 pm. Motion by Director Langley, 2nd by Director Ritchey. 3 Ayes with Directors Anderson and Van Der Vliet absent – Motion passes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Secretary Board President