

**SECTION 001001 - NOTICE OF BID LETTING**

**CONTRACTORS/SUPPLIERS/VENDORS: NOTICE OF PUBLIC BID LETTING FOR THE SHENANDOAH COMMUNITY SCHOOL DISTRICT, SHENANDOAH HIGH SCHOOL RENOVATION PROJECT, SHENANDOAH, IOWA AND THE TAKING OF BIDS THEREFORE.**

**NOTICE IS HEREBY GIVEN:** BIDS FOR THE SHENANDOAH COMMUNITY SCHOOL DISTRICT FOR THE SHENANDOAH HIGH SCHOOL RENOVATION PROJECT WILL BE ACCEPTED FOR REVIEW AND CONSIDERATION.

Sealed bids for the Shenandoah Community School District, Shenandoah High School Renovation Project will be received before 2:30 p.m., CST according to the designated clock in the District Administrative Office on January 23, 2020, at the Office of the Superintendent, 304 West Nishna Road, Shenandoah, IA 51601, – Attention: Dr. Kerri Nelson, Superintendent, Shenandoah Community School District. **The Proposals will be publicly opened and read by the Construction Manager shortly after 2:30 p.m., January 23, 2020, at the Shenandoah Community School District, Administrative Board Room.** Neither the District nor its agents will assume liability for the inability of a bidder to submit a bid in a timely manner. Bidders bear full and complete responsibility for the timely submission of such bid. Bids received after the deadline will be rejected.

Owner will issue an authorization letter and tax exemption certificate to the contractor and/or subcontractors for the purchase of building materials, supplies, and equipment to be incorporated into the work, for this project only. **DO NOT INCLUDE THIS SALES TAX ON YOUR BID FORM.**

No bid may be withdrawn for a period of 45 calendar days after the date of the scheduled closing time for the receipt of bids.

**Scope of work includes, but is not limited to the following:** The work includes improvements to the existing Shenandoah High School facility located at 1000 Mustang Drive, Shenandoah, Iowa 51601. The renovation project consists of four general types of work. First, upgrading the HVAC system including; new central plant equipment, new HVAC controls for existing equipment, and improved ventilation in specific areas. Second, increase the energy efficiency/improving technology including; new LED lights, CO2 sensors for demand control ventilation, enlarged data closet, new data cables and switches, racks, new wiring to wireless access points, additional convenience outlets, and new paging system. Third, improve ADA Accessibility including; replacing the wheelchair lift, lowering the at-risk classroom to be at floor level, creating accessible restrooms and showers, providing ADA compliant room signage, adding door automatic operators, and creating accessible route from the parking lot to the school. Fourth, improving safety and esthetics including; parking lot lighting, access controls for auditorium doors, and new ceiling tile throughout the school.

**Architect:**  
DLR Group, inc.  
6457 Frances Street, Suite 200  
Omaha, NE 68106  
Telephone: 402-393-4100

**Construction Manager as Agent:**  
Carl A. Nelson & Company  
1815 Des Moines Avenue  
Burlington, Iowa 52601  
Telephone: 319-754-8415

**Pre-Bid Meeting and Tour:** A pre-bid meeting will be held on Friday, January 3, 2020 at 2:30 p.m. at 1000 Mustang Drive, Shenandoah, Iowa 51601, in the lower level of the auditorium, May Room. A tour will follow the meeting. Attendance is recommended but is not mandatory.

**Contracts:**

Construction work will be provided through separate prime contracts for the following packages of work:

<u>Bid Package #</u>	<u>Description</u>
1	General
2	Site Work
3	Mechanical
4	HVAC Controls
5	Electrical
6	Technology
7	Asbestos Abatement

Bids must be on a lump sum basis. Mobilization of the site is to start on May 18, 2020 with work to commence on or about June 3, 2020 and be substantially complete in accordance with the Construction Manager Master Schedule contained in the Project Manual.

**Schedule**

Notice of Award will be issued within 45 days of the receipt of the bids. Construction Period: Approximately 3 months

**Examination of the Documents**

The Bid Documents may be examined at the following: online websites for iSqFt <https://go.isqft.com/IA.html> or Beeline and Blue <https://www.beelineandblue.com/eplanroom/>.

Bid Documents may be ordered by contacting Beeline and Blue which is located at 2507 Ingersoll Avenue, Des Moines, IA 50312. Contact Bill Pitts ([bill@beelineandblue.com](mailto:bill@beelineandblue.com)) or by phone: 515-244-1611. There will be a \$150 refundable deposit required on the plans and specifications. Unsuccessful bidders must return their drawings and specifications to Beeline and Blue or Carl A. Nelson & Company, 1815 Des Moines Ave., Burlington, Iowa 52601 in good condition, and within 14 days of the award of contracts in order to receive a refund of their deposit.

**Bidding Requirements**

Each Bid shall be submitted on the Bid Form provided with the Bidding Documents. No oral, facsimile or telephonic bids or modifications will be considered. Bids shall be addressed and delivered to the Shenandoah Community School District Administration Office, 304 West Nishna Road, Shenandoah, IA 51601 — Attention Dr. Kerri Nelson, Superintendent, in sealed envelopes marked with the Project Name, Bid Package Number and name and address of Bidder. All bids shall be sealed and plainly marked. Any alteration of the Bid Form may be cause for rejection of the bid. A signed copy of the Bidder Status Form shall be included with the bid.

All bids shall be accompanied by a bid security in a separate sealed envelope, in the amount not less than five percent (5%) of the bid submitted, as allowed by Section 26.14A of the Iowa Code. The lowest responsible bidder(s) will be required to furnish satisfactory Certificates and Policies of Insurance, Labor and Material Payment Bond and Performance Bond in the amount of 100% of the contract amount, and any other documents as stated in the Construction Documents.

**Owner's Right to Reject Bids**

The Shenandoah Community School District reserves the right to reject any and all bids, to waive informalities and technicalities, and to enter such contracts as it deems in the best interest of the District.

Bidders shall be prepared to submit a performance bond and payment bond conditioned on the faithful

performance of the contract. Out-of-state bidders shall be prepared to submit an Out-of-State Contractor Bond to the Iowa Division of Labor in accordance with Chapter 91C of the Code of Iowa.

By virtue of statutory authority, a preference will be given to products and provisions grown and produced within the State of Iowa, and to Iowa labor to the extent lawfully required under Iowa law.

Iowa law provides that on public improvements a resident bidder shall be allowed preference as against a nonresident bidder from a state or foreign country which gives or requires a preference to bidders from that state or foreign country. The preference so allowed shall be equivalent to the preference given or required by the state or foreign country in which the nonresident bidder is a resident.

It is the intent of the Owner to award a contract or multiple contracts to the lowest responsible, responsive bidder provided the bid has been submitted in accordance with the bidding requirements. The Owner reserves the right to waive informalities or irregularities. The Owner reserves the right to reject any or all bids.

Published by order of the School Board of the Shenandoah Community School District,  
Shenandoah, Iowa.

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Dr. Kerri Nelson, Superintendent  
Shenandoah Community School District