**Shenandoah Community School District**

**Minutes of the Regular Meeting of the Board of Directors – November 11, 2019**

**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Kathy Langley, Greg Ritchey, Timothy Smith and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

**Mission Statement:**

The SCSD Mission Statement was read by Director Ritchey.

**Public Hearing – Shenandoah High School Renovations Project:**

The public hearing was opened at 5:01 pm. Having no public comment, the hearing was closed at 5:02 pm.

**Welcome to Audience:**

President Fichter welcomed everyone to the meeting.

**Open Forum:**

None

Director Smith arrived at 5:03 p.m.

**Administrative Reports:**

**C*ommunity Project – Seed Saver and World Food Prize:*** Ag Instructor Sarah Martin and student Braden Knight gave a report on the World Food Prize Global Youth Institute and National FFA Convention. They also shared information about partnering with the Shenandoah Public Library to create a seed saver library.

***Iowa Statewide Assessment of Student Progress*:** Dr. Nelson shared the results of the statewide assessments. In grades 3-11 most grade levels met or exceeded the number of students proficient compared to the statewide average.

**Consent Agenda:**

Approve the consent agenda to include previous minutes, the financial accounts and the payment of bills. Personnel Requests: Contracts: Aaron Burdorf, Head Softball Coach - $5,256; Amber Fichter, Associate Level II/III - $12.34/hr probationary; Frances Hughes, Associate Level II/III - $12.34/hr probationary; Jon Weinrich, Asst. Softball Coach - $3,653; Marcia Johnson, Asst. Girls Tennis Coach - $3,691; Randal Barnes, Associate Level II/III - $12.34/hr probationary. Resignations: Crystal Dooley, HS Associate; Tammy Vaill, Van Driver. Modifications: Kayla Michaelson, Level II/III to Level I Associate - $13.29/hr. Out of State Travel Request: HS Contemporary Affairs class to Omaha Correctional Center in Omaha, NE on 11/14/19. Grant Request: Linda Laughlin, RPP Mini Grant to purchase equipment. Early Graduation Requests – December 2019 pending all requirements are met: Kyrstin Miller. Motion by Director Ritchey, second by Director Van Der Vliet. Motion carried unanimously.

**Action Items:**

***Approve Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same:***

Motion to approve by Director Ritchey, second by Director Langley. Motion carried unanimously.

***Approve Tax Exemption Certificate:***

Motion to approve by Director Langley, second by Director Van Der Vliet. Motion carried unanimously.

***Approve Wire Transfer Agreement:***

Motion by Director Smith to approve, second by Director Van Der Vliet. Motion carried unanimously.

***Approve Resolution Authorizing the Terms of Issuance and Providing for and Securing the Payment of School Infrastructure Sales, Services and Use Tax Revenue Bonds:***

Motion to approve by Director Langley, second by Director Van Der Vliet. Motion carried unanimously.

***Approve Commissioning Agent Proposal:***

Motion by Director Ritchey to approve the low bid with IMEG for $47,700 for Phase I, second by Director Van Der Vliet. Motion carried unanimously.

***Approve Contract Document with Carl A. Nelson and Company:***

Motion to approve by Director Van Der Vliet, second by Director Langley. Motion carried unanimously.

**Informational Items:**

Next Regular Meeting – December 9, 2019 at 5:00 pm.

**Adjournment**:

Motion by Director Ritchey, second by Director Langley to adjourn the meeting at 5:23 pm. Motion carried unanimously.

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Board Secretary Board President